

**MINUTES**  
**CITY OF DELANO**  
**Park and Recreation Commission**  
**Wednesday, July 22, 2020**  
**5:00 PM**

**1. Call to Order**

Chair Werth called the meeting to order at 5:00pm at Central Park.

**2. Roll Call**

**Members Present:** Joe Schleper, Jonathan Werth, Kevin Koehler, Sarah Berres, Marnie Lucas, Jessie Koch, Tom Schaffer

**Not Present:** Schools Liaison Ryan Tool

**Also Present:** Phil Kern, City Administrator, Rebecca Gaida, Intern, Jon Sutherland, Councilmember

**3. Minutes**

Motion by Berres second by Lucas to approve May and June minutes. Motion passes

**4. Order of Business**

A. Litfin Park

Phil Kern gave an update on Litfin Park plans. The plans include an archery course, a disc golf course, a baseball field, a canoe launch, a walking trail and a parking lot. Kern also brought up a suggestion from the City Council to moved the proposed pickleball courts to Litfin Park in lieu of a baseball field. Koehler stressed the need for another baseball field in town. Schleper suggested making adjustments to the 3D archery field. Berres suggested splitting the disc golf course into two sections. Lucas asked about plans for a dog park in Litfin Park, Werth added that there may be space for a dog park by the baseball fields. Schaffer added that he prefers a baseball field at Litfin Park over a pickleball court. Lucas motioned to approve the plans for Litfin Park and Berres seconded. The motion carries.

B. Park Bids

Kern presented the plan to construct pickleball and tennis courts. He presented the bids for these projects and noted that the bids came in about \$40,000 over budget. Kern also stressed that the park dedication fund has enough reserves to cover this \$40,000. Schaffer asked about the construction timeline. Kern replied that Public Works is ready to excavate the site and the contractor will complete the construction later in August. Sutherland brought up the benefit of building the pickleball court and parking lot during street reconstruction. Schaffer moved to approve the plans and accept the bid for construction. Lucas seconds the motion. The motion passes.

C. Capital Project

Phil Kern explained the Capital Plans Project to the Commission. Kern then listed the previous short term, mid term and long term projects that the Commission had set in motion. The purpose of the Capital Plans Project is to plan for future parks and recreation projects and project the budget for those plans in the next 5 years. The Capital Plan will be discussed at the next meeting in August.

## **5. Adjournment**

Motion by Schaffer to adjourn the meeting, second by Werth. Motion carried.

With no further business, the meeting was adjourned at 6:15pm