

**MINUTES**  
**CITY OF DELANO**  
**City Council/Economic Development Authority**  
**Tuesday, June 2, 2020**  
**5:00 PM**

**1. *Due to COVID-19, the meeting was conducted via Zoom webinar as allowed under Minnesota Statutes, Section 130.021. All motions were approved by roll call vote.***

**2. Call to Order**

Mayor Graunke called the regular meeting of the Delano City Council/Economic Development Authority of Tuesday, June 2, 2020, to order at 5:00pm.

**3. Roll Call and Approval of Agenda**

**Members Present:** Dale Graunke, Mayor; Councilmembers Betsy Moran, Holly Schrupp, Jason Franzen, and Jon Sutherland

**Also Present:** Phil Kern, City Administrator; Paula Bauman, Administrative Services Coordinator

Phil Kern recommended the following changes:

1. Remove item 14A: Consider purchase agreement for Granite Works Redevelopment Project
2. Add item 14A: Discuss trees along Wallace Street as they relate to the 2020 Street Reconstruction Project

**Motion by Jon Sutherland, seconded by Betsy Moran to approve the agenda for Tuesday, June 2, 2020, with the following changes: Remove item 16A: Consider purchase agreement for Granite Works Redevelopment Project and Add item 16A: Discuss trees along Wallace Street as they relate to the 2020 Street Reconstruction Project; motion carried 5-0.**

**4. Minutes**

**5. Speakers Presentations and Awards**

**6. Consent Items**

**Motion by Holly Schrupp, seconded by Betsy Moran to approve consent items as submitted; motion carried 5-0.**

- A. Consider recommendation regarding 2020-21 liquor license renewal fees

**7. City Strategy No. 1: Provide comprehensive services to meet community needs**

- A. Review proposal and authorize solicitation for basketball, tennis, and pickleball facilities in certain city parks

The Park Board is recommending the City get bids on the construction of basketball, tennis and pickle ball facilities in three parks: Highland Ridge, Parkview Hills, and Riverside/Art Walk

Park.

The Park Capital Improvement Plan identified the construction of basketball courts in Parkview Hills and Highland Ridge in 2020, along with a tennis and pickle ball facility on the west side of the river in 2020 as well. The Park and Recreation Commission has extensively discussed these potential improvements over the past few months and is recommending the following:

1. Four pickle ball courts to be constructed on the Riverside/Art Walk Park area
2. One tennis court and a half court basketball court to be built at both Highland Ridge and Parkview Hills Parks.

At this time, staff is recommending to collect bids on the improvements and staff will bring back at a later date. As part of the site plans, Public Works will be doing some of the site excavation, preparation and restoration work. This is done to reduce the project budget and must be worked into the Public Works schedule where possible this summer. Public Works has undertaken similar activities with the Woods Creek sport court and playground in the past.

The 2020 Park Capital Improvement Plan identifies \$125,000 for these facilities, coming from Park Dedication funds. These funds are development payments made by developers prior to new construction in order to support necessary park facilities as a result of development and growth. At this time, the project budgets for these three projects is estimated at \$121,000.

Jon Sutherland questioned if soil borings will be completed at Riverside Park and stated he likes the proximity to downtown.

Betsy Moran stated she has some concerns with Riverside Park, specifically pedestrian safety to cross Highway 12.

Holly Schrupp questioned the noise of the pickle ball court as it relates to residential properties.

The consensus of the council was to move forward with the bidding process on the construction of basketball, tennis and pickle ball facilities in three parks: Highland Ridge, Parkview Hills, and Riverside/Art Walk Park.

- 8. City Strategy No. 2: Maintain financial sustainability and fiscal stewardship**
- 9. City Strategy No. 3: Conscientious asset/infrastructure management**
- 10. City Strategy No. 4: Manage sustainable and planned growth**
- 11. City Strategy No. 5: Foster engaged and informed community**
- 12. City Strategy No. 6: Ensure a high-performing team of public servants**

### **13. City Strategy No. 7: Manage a safe and healthy community**

#### **A. Update regarding Community Health Emergency**

Phil Kern updated council on the current status of the health emergency; including current staffing, operational hours and current stay at home orders.

##### **1. Consider proposal for Local Economy Working Group**

Phil Kern discussed the creation of a local business group meeting to discuss local issues as they relate to COVID and how to make the economy strong. The Chamber is interested in joining in and working with the businesses. The group will meet on Wednesdays at 8:30. Council discussed who from the council will attend these meetings. Dale Graunke will attend and Holly Schrupp and Jason Franzen will serve as back-up when needed.

##### **2. Consider extension of revolving loan funds for June 2020**

Phil Kern stated there are currently six businesses within the community that have taken care of the revolving loan funds. Of those six, three businesses have asked for assistance on their June, 2020, payments. Staff is recommending approval.

**Motion by Jon Sutherland, seconded by Betsy Moran to approve an extension of revolving loan funds for June, 2020; motion carried 5-0.**

### **14. City Strategy No. 8: Maintain and protect community strengths**

### **15. Communication and Announcements**

### **16. Claims**

#### **A. City Claims**

**Motion by Jon Sutherland, seconded by Holly Schrupp to approve City Claims as submitted; motion carried 5-0.**

### **17. Other Business**

#### **A. Discuss trees along Wallace Street as they relate to the 2020 Street Reconstruction project**

Shawn Louwagie stated Wallace Street will be under construction as part of the 2020 Street Reconstruction Project. Wallace Street has many mature trees along the road and during the project, will need to be removed to allow for construction. Staff has looked at the trees and they cannot be saved. Shawn Louwagie stated an option would be to alter the plan and make Wallace Street narrower. This would help in preserving some trees along the street as well as a cost savings. Staff will reach out to residents along the street to discuss.

### **18. Adjournment**

There being no further business to discuss, the regular meeting of Tuesday, June 2, 2020, was adjourned at 6:15p.

Signed:

Dale Graunke, Mayor

Paula Bauman, Administrative Services Coordinator