

**MINUTES**  
**CITY OF DELANO**  
**City Council/Economic Development Authority**  
**Tuesday, April 28, 2020**  
**5:00 PM**

1. *Due to COVID-19, the meeting was conducted via Zoom webinar as allowed under Minnesota Statutes, Section 130.021. All motions were approved by roll call vote.*

**2. Call to Order**

Mayor Graunke called the workshop of the Delano City Council/Economic Development Authority of Tuesday, April 28, 2020 to order at 5pm.

**3. Roll Call**

**Members Present:** Dale Graunke, Mayor; Councilmembers Betsy Moran, Holly Schrupp, Jason Franzen, and Jon Sutherland

**Also Present:** Phil Kern, City Administrator; Mark Johnson, City Attorney, Paula Bauman, Administrative Services Coordinator

**4. Special Order of Business**

A. Discuss Community Health Emergency

1. Consider actions related to City services and operations

Phil Kern stated our current emergency period is approved until May 1, 2020 and recommend extending through June 1. The emergency declaration provides the Mayor and Administrator to take certain actions between meetings. This also extends benefits and pay exceptions to a \$2/hour rate increase for hourly workers engaged in public contact position, Two-week community health emergency leave, continued compensation for employees not working due to city dictated halt. Staff is not recommending any changes at this time. Kern reviewed current operation.

Council discussed the public use of outdoor facilities including restroom facilities, playground equipment, park benches and picnic tables. Council agreed to install signage stating the facilities are closed due to COVID-19 stating the inability to thoroughly clean between uses.

**Motion by Betsy Moran, seconded by Jon Sutherland to place signs on public restroom facilities within city parks and public spaces, playground equipment, park benches and picnic tables stating they are closed due to COVID-19 and the inability to thoroughly clean between uses; motion carried.**

2. Consider extension of emergency period

**Motion by Betsy Moran, seconded by Holly Schrupp to extend the emergency period to June 1, 2020; motion carried.**

- B. Consider proposal for developing plans and specifications for repairs at the Delano Heritage Center

The City of Delano submitted a claim for the Heritage Center which was denied by the League of Minnesota Cities Insurance Trust. Staff reviewed again last summer and requested the assistance of Mark Johnson's office to review the policy and resubmit. As a result, the League of Minnesota Cities is willing to partially cover the claim. Mark Johnson discussed the process and results further. Staff is working on correcting the issue and is recommending to proceed with A&M Contractors; this company will further investigate the issues and determine costs of repairs.

**Motion by Jon Sutherland, seconded by Jason Franzen to approve the proposal for developing plans and specifications for repairs at the Delano Heritage Center to A&M Contracting; motion carried.**

- C. Consider purchase agreement for 125 Woodland Road (*This item may be closed for purposes of discussing real estate negotiations*)

**Motion by Holly Schrupp, seconded by Jason Franzen to enter into closed session to discuss the purchase agreement for 125 Woodland Road; motion carried.**

**Motion by Holly Schrupp, seconded by Jason Franzen to exit out of closed session; motion carried.**

- D. Discuss potential Granit Works redevelopment project (*This item may be closed for purposes of discussing real estate negotiations*)

## **5. Adjournment**

There being no further business to discuss, the special workshop of the Delano City Council/Economic Development Authority of Tuesday, April 28, 2020 was adjourned.

Signed:

Dale Graunke, Mayor

Attest: Paula Bauman, Administrative Services Coordinator