

**MINUTES**  
**CITY OF DELANO**  
**City Council/Economic Development Authority**  
**Tuesday, January 7, 2020**  
**7:00 PM**

**1. Call to Order**

Mayor Graunke called the regular meeting of the Delano City Council/Economic Development Authority of Tuesday, January 7, 2020, to order at 7pm.

**2. Roll Call and Approval of Agenda**

Members Present: Dale Graunke, Mayor; Councilmembers Betsy Moran, Holly Schrupp, Jason Franzen and Jon Sutherland

Also Present: Phil Kern, City Administrator; Paula Bauman, Administrative Services Coordinator

**Motion by Jason Franzen, seconded by Jon Sutherland to approve the agenda as submitted; motion carried.**

**3. Minutes**

**Motion by Holly Schrupp, seconded by Jon Sutherland to approve minutes as submitted; motion carried.**

A. December 10, 2019 - Joint Workshop | Summary Minutes

B. December 17, 2019 - Regular Meeting

**4. Speakers, Presentations and Awards**

**5. Consent Items**

**Motion by Holly Schrupp, seconded by Jon Sutherland to approve the consent items as submitted; motion carried.**

A. Motion approving rate increase for City Engineer

B. Motion approving rate increase for City Attorney

**6. City Strategy No. 1: Provide comprehensive services to meet community needs**

**7. City Strategy No. 2: Maintain financial sustainability and fiscal stewardship**

**8. City Strategy No. 3: Conscientious asset/infrastructure management**

**9. City Strategy No. 4: Manage sustainable and planned growth**

**10. City Strategy No. 5: Foster engaged and informed community**

**11. City Strategy No. 6: Ensure a high-performing team of public servants**

A. Summary of City Administrator performance review

The special workshop held prior to the regular meeting ran late and will be reconvened after the regular meeting. The City Administrator review will be held at that time. Because of this, this item will be discussed at the January 21, 2020, regular meeting.

**12. City Strategy No. 7: Manage a safe and healthy community**

**13. City Strategy No. 8: Maintain and protect community strengths**

**14. Updates from Commission Liaisons**

A. Fire Relief Association

B. Park and Recreation Commission

C. Planning Commission

D. Public Safety Commission

E. Spirit of Community Commission

1. October 8, 2019

2. November 12, 2019

3. December 10, 2019

F. Water, Light and Power Commission

1. November 18, 2019

**15. Communications and Announcements**

**16. Claims**

A. City Claims

**Motion by Holly Schrupp, seconded by Betsy Moran to approve city claims as submitted; motion carried.**

B. EDA Claims

**Motion by Betsy Moran, seconded by Jon Sutherland to approve EDA claims as submitted; motion carried.**

**17. Adjournment**

There being no further business to discuss, the regular meeting of the Delano City Council/Economic Development Authority of Tuesday, January 7, 2020, was adjourned.

Signed:

Dale Graunke, Mayor

Attest: Paula Bauman, Administrative Services Coordinator