

MINUTES
CITY OF DELANO
City Council/Economic Development Authority
Tuesday, October 30, 2018
5:00 PM

1. Call to Order

Mayor Graunke called the special workshop of Tuesday, October 30, 2018, to order at 5:00pm.

2. Roll Call

Members Present: Dale Graunke, Mayor; Councilmembers Betsy Moran, Jason Franzen, Holly Schrupp and Jon Sutherland

Also Present: Phil Kern City Administrator; Shawn Louwagie, City Engineer; Brian Bloch, Finance Director; Paula Bauman, Administrative Services Coordinator

3. Special Order of Business

A. Discuss feasibility study for Street and Utility Improvement Project

Shawn Louwagie presented a power point on 2019 infrastructure project; breaking down three potential projects. Those three areas include: Area 1: downtown area – Park Avenue, Oak Avenue, Maple Avenue, Wallace Street, 2nd Street and 3rd Street. Area 2: (downtown area south of railroad tracks) 2nd Street, 3rd Street, 5th Street, Crow River Drive and stubs of 4th Street. Area 3: South of Flippin Bills within the Maple Knoll and Maple Wood Estates. Within the presentation, Louwagie discussed the status of the roads, along with utilities under the street and costs associated with each project. Phil Kern discussed the five year tax levy stating staff feels it would be better suited to wait for this project until 2020.

B. Discuss County Road 16 traffic study

Council discussed the County Road 16 pedestrian issue along with other potential options for vehicular and pedestrian traffic along the county road. Staff will work on a proposal for County Road 16 traffic study for discussion on a future agenda.

C. Discuss 2019 Budget and Capital Improvement Plan

Brian Bloch read from his memo dated October 30th discussing the 2019 Budget and Capital Improvement Plan.

D. Discuss Lion's request for Highway 12 signage

The Delano Lions have requested a Welcome to Delano sign to be placed by the Highway 12 Electronic Sign. The goal is to have community recognition along the corridor. Council discussed and agreed to not move forward with the request.

E. Discuss parking regulations in downtown

Staff has received a complaint from a downtown business owner regarding long term parking downtown using spots for business owner's customers. Currently, City Code doesn't have parking restrictions during the day; only overnight parking during the winter. A potential option would to restrict downtown parking to two hours. Council discussed and agreed due to the snow season parking restrictions beginning November 1st, to wait. Staff will mail notice to property owners and invite to a meeting after the first of the year to discuss further restrictions downtown.

- F. Discuss offer to purchase 510 Railroad Avenue (This item may be closed to the public and audio recorded for the purposes of negotiating a real estate transaction)

Motion by Holly Schrupp, seconded by Jason Franzen to enter into closed session for the purpose of discussing purchase of 510 Railroad Avenue; motion carried.

Motion by Holly Schrupp, seconded by Jason Franzen to exit out of closed session; motion carried.

4. Adjournment

There being no further business to discuss, the special workshop of Tuesday, October 30, 2018, was adjourned.

Dale Graunke, Mayor

Attest: Paula Bauman, Administrative Services Coordinator