

MINUTES
CITY OF DELANO
City Council/Economic Development Authority
Monday, February 5, 2018
7:00 PM

1. Call to Order

Mayor Graunke called the regular meeting of the Delano City Council/Economic Development Authority of Tuesday, February 5, 2018, at 7:00pm

2. Roll Call & Approval of Agenda

3. Minutes

Motion by Betsy Stolfa, seconded by Jon Sutherland to approve the minutes as submitted; motion carried.

- A. Minutes of the regular City Council/Economic Development Authority meeting of Tuesday, January 2, 2018
- B. Minutes of the regular City Council/Economic Development Authority meeting of Tuesday, January 16, 2018
- C. Minutes of the special workshop of Tuesday, January 30, 2018 | Summary minutes

4. Speaker, Presentations & Awards

5. Consent Items

Motion by Betsy Stolfa, seconded by Jon Sutherland to approve the consent items as submitted; motion carried.

A. City

- 1. Approve the appointment of a probationary member to the Delano Fire Department
- 2. Motion to hire part-time staff at Delano Wine and Spirits
- 3. Motion approving consulting rate increases for City Engineer and City Attorney
- 4. Approve gambling application exempt permit for 2018 DYBSA Cooperstown Team on Saturday, March 17, 2018
- 5. Approve gambling application exempt permit for Delano American Legion Riders on Sunday, August 12, 2018
- 6. Pay request no. 14 for the 2016 Infrastructure Improvements Project

B. EDA

1. Quarterly Financial Report of the Delano EDA/Crow River Villa Apartments for the 3rd Quarter of fiscal year 2017-18

6. CITY STRATEGY No. 1: Provide and proactively facilitate the delivery of quality public and community services in a planned, fiscally responsible manner.

- A. Authorize request from Lupine Brewing for outdoor music on Saturday, March 17, 2018.

Lupine Brewing has submitted an application for outdoor dance/music for an outdoor music event on Saturday, March 17, 2018, during 7-10pm. They have submitted all the necessary paperwork for the event, staff is recommending approval.

Motion by Jon Sutherland, seconded by Betsy Stolfa to approve request from Lupine Brewing for outdoor music on Saturday, March 17, 2018; motion carried.

- B. Motion to approve rental rates for new concession building and kitchen

Justin Markon briefly discussed the proposed rates for concession building rental and kitchen rentals.

Motion by Betsy Stolfa, seconded by Jon Sutherland to approve rental rates for new concession building and kitchen at Central Park; motion carried.

7. CITY STRATEGY No. 2: Ensure the City's continued sustainability and financial stability.

8. CITY STRATEGY No. 3: Plan for the maintenance, replacement and efficient operations of the City's equipment, buildings, and infrastructure, energy and utility systems.

9. CITY STRATEGY No. 4: Manage the City's growth so that it is high quality and consistent with the city's Comprehensive Plan while maintaining the City's historical culture, characteristics and features.

10. CITY STRATEGY No. 5 Encourage and improve the communication of information and ideas with residents and business owners.

11. CITY STRATEGY No. 6: Ensure communication and positive relationships between the Council, City Staff, Employees and Commission members.

- A. Appoint candidates to the Delano Planning Commission

At the January 30th special meeting, the City Council appointed members to the various boards and commissions. The Planning Commission members were not appointed at the time. Betsy Stolfa recommended reappointing Jeff Demeules and Nat Malen to three-year terms on the Delano Planning Commission. There is one more vacant seat and an application that was

received after the deadline. Because it was received after the deadline, consensus of the Council was to extend the deadline for applications for this commission and review at the February special workshop.

Motion by Betsy Stolfa, Jon Sutherland to re-appoint Jeff Demeules and Nat Malen to the Delano Planning Commission with an expiration of March 1, 2021; motion carried.

12. **CITY STRATEGY No. 7: Ensure the City has a well-trained, productive and accountable workforce to meet the changing needs of the community.**
13. **CITY STRATEGY No. 8: To ensure the public's safety from crime and manmade or natural disasters.**
14. **CITY STRATEGY No. 9: To ensure the overall aesthetic appeal of the City.**
15. **Other Business**
16. **Communications & Announcements**
17. **Claims**

A. **Claims | By Account**

Motion by Betsy Stolfa, seconded by Jon Sutherland to approve the City Claims as submitted; motion carried.

B. **EDA Claims**

Motion by Jon Sutherland, seconded by Betsy Stolfa to approve the EDA Claims as submitted; motion carried.

18. **Adjournment**

There being no further business to discuss, the regular meeting of the Delano City Council/Economic Development Authority of Tuesday, February 5, 2018, was adjourned at 7:25pm.