

**MINUTES**  
**CITY OF DELANO**  
**City Council/Economic Development Authority**  
**Tuesday, January 17, 2017**  
**7:00 PM**

**1. Call to Order**

Mayor Graunke called the regular meeting of the City Council/Economic Development Authority of Tuesday, January 17, 2017, to order at 7:00pm.

**2. Roll Call & Approval of Agenda**

**Members Present: Mayor, Dale Graunke; Councilmembers Betsy Stolfa and Jason Franzen**

**Members Absent: Councilmembers Holly Schrupp and Jon Sutherland**

**Also Present: Phil Kern, City Administrator; Shawn Louwagie, City Engineer; Scott Dornfeld, Building Official; Makenzie Krause, Intern; Paula Bauman, Recorder**

Phil Kern requested removing item 18A: Discuss property acquisition for Railroad Avenue extension. Dale Graunke added 15A: Discuss Sunday Liquor Sales.

**Motion by Jason Franzen, seconded by Holly Schrupp to approve the agenda for the Delano City Council/ Economic Development Authority for Tuesday, January 17, 2017, with the changes as discussed. Motion carried.**

**3. Minutes**

- A. Minutes of the Delano City Council/Economic Development Authority meeting of Tuesday, January 3, 2017.

**Motion by Betsy Stolfa, seconded by Jason Franzen to approve the minutes of the Delano City Council/ Economic Development Authority meeting of Tuesday, January 3, 2017, as submitted. Motion carried.**

**4. Speakers, Presentations and Awards**

- A. Delano Friends of the Library

**5. Consent Items**

**Motion by Betsy Stolfa, seconded by Jason Franzen to approve the consent items as submitted. Motion carried.**

- A. City:

- 1. Appoint the Delano Herald Journal as the 2017 Official Newspaper for the City of Delano.

2. Motion authorizing rate increase for engineering services with Wenck & Associates.

**6. CITY STRATEGY No. 1: Provide and proactively facilitate the delivery of quality public and community services in a planned, fiscally responsible manner.**

- A. Discuss request from Emagine Theater regarding alcohol sales. *Attachment:* Chapter 5 Licensing and Regulation of Alcoholic Beverages

The Delano Emagine Theater recently submitted building plans for a remodel of the interior and exterior of the building located at 803 Babcock Boulevard. Staff was made aware of plans to install a full-service bar within the theater. Currently, the City Code doesn't support a full-service bar within a motion picture theater. Staff is looking for direction from Council for possible next steps for this request. Staff is recommending the City Planner do research analysis of surrounding communities that currently allow liquor within a motion picture theater. Looking for their requirements for serving alcohol and enforcement to ensure no underage sale or consumption of alcohol within the premises. If Council would choose to move forward without further study, Staff can draft an ordinance amendment changing allowing alcohol within a motion picture theater. Or, as Phil Kern explained, Council can choose to leave the ordinance as is and not allow Emagine Theater, or any future theaters, the ability to serve alcohol. Council discussed their options and current requirements of the ordinance and directed staff to do some additional research analysis on surrounding communities.

**7. CITY STRATEGY No. 2: Ensure the City's continued sustainability and financial stability.**

**8. CITY STRATEGY No. 3: Plan for the maintenance, replacement and efficient operations of the City's equipment, buildings, and infrastructure, energy and utility systems.**

- A. Authorize to advertise for bids to purchase a new utility truck.

Staff is requesting permission to advertise for a new utility truck for the Delano Fire Department. This truck will be used to carry staff and equipment to incidents that they are paged to. Staff is requesting to purchase a Ford F450 chase. Bids will be opened on Monday, February 13, 2017, at 5:00pm at the Delano Fire Station. After reviewing the bids, the truck committee will recommend purchasing at the Tuesday, February 21, City Council meeting.

**Motion by Betsy Stolfa, seconded by Jason Franzen to authorize the advertisement for bids to purchase a new U-11 utility truck for the Delano Fire Department. Motion carried.**

- B. Consider **RESOLUTION** establishing inspection procedure for sump pump connections.

The City Code regulates sump pumps within the City and prohibits discharge into the sanitary sewer system. This prohibition is common amongst cities, as sanitary sewer system capacities are established to handle wastewater from homes, not storm water/ground water. Sump pumps illegally connect to the sanitary sewer system can have devastating impacts on the community

– ranging from high costs related to handling the excess water in the treatment system to private property damages from sewer water backing up into homes.

In 2002, the City suffered an operational failure at the wastewater plant due to extreme inflows of storm water into the system. As a result, sewer water (diluted by storm water, but still containing waste) backed up throughout the system and came up into basements in a number of locations. There was substantial damage to private property and frustrated homeowners who were left to clean up the mess. The City responded by a multi-phased plan to reduce infiltration and inflow (I & I) into the sanitary system.

One of those action steps was to implement a city-wide compliance program for sump pump connections. The City Code was amended to require sump pumps to be hard-plumbed to the exterior of the home, making it difficult for homeowners to disconnect and route storm water into the sewer system. The City then hired 4 temporary part-time employees to conduct inspections of every home. Property owners were allowed to have the City perform the inspection, provide certification from a licensed plumber, or simply pay an extra surcharge on their sanitary sewer bill. Many opted for the City inspection, and with only a few exceptions, everyone was in compliance within a year.

It's now been almost 14 years since we completed this inspection program, and the Council and staff have discussed in worksessions over the past year options for continuing compliance.

Options have ranged from a repeat of the 2003 City-wide inspections, to point-of-sale inspections, or sump pump compliance at the time of inspection for other purpose. Based on past Council direction, staff has prepared the attached resolution establishing a City policy to inspect for sump pump connections at the time of other inspection. The other inspections could include interior building, mechanical, or plumbing permits. For example, if a homeowner replaces a furnace (which requires a mechanical permit), the Building Official would inspect the sump pump at the time of the final furnace inspection.

If approved, staff will track the quantity of inspections and compliance over the next 1-2 years and report back to the Council on the success of this approach.

**Motion by Betsy Stolfa, seconded by Jason Franzen to adopt resolution establishing inspection procedure for sump pump connections. Motion carried 5-0 by roll call vote.**

- 9. CITY STRATEGY No. 4: Manage the City's growth so that it is high quality and consistent with the city's Comprehensive Plan while maintaining the City's historical culture, characteristics and features.**
- 10. CITY STRATEGY No. 5 Encourage and improve the communication of information and ideas with residents and business owners.**
- 11. CITY STRATEGY No. 6: Ensure communication and positive relationships between the Council, City Staff, Employees and Commission members.**
- 12. CITY STRATEGY No. 7: Ensure the City has a well-trained, productive and accountable workforce to meet the changing needs of the community.**
- 13. CITY STRATEGY No. 8: To ensure the public's safety from crime and manmade or natural disasters.**

**14. CITY STRATEGY No. 9: To ensure the overall aesthetic appeal of the City.**

**15. Other Business**

A. Discuss Sunday Liquor Sales

Dale Graunke questioned what the additional costs would be to the City if the Sunday Liquor Sales passes in Minnesota. Phil Kern stated adding a 7<sup>th</sup> day would add 16% overhead costs. This would add costs to operation and would decrease the profitability of the store. The Delano Liquor Store supports program in town. Council recommended submitting a letter on behalf of the City stating its opposition.

**16. Communications & Announcements**

**17. Claims**

A. City Claims | By Account

**Motion by Jason Franzen, seconded by Betsy Stolfa to approve City Claims as submitted.  
Motion carried.**

**18. Closed Session**

- A. Discuss property acquisition for Railroad Avenue extension.  
This item was not discussed.

**19. Adjournment**

There being no further business to discuss, the regular meeting of the Delano City Council/Economic Development Authority of Tuesday, January 17, 2017, was adjourned at 8:10pm.