

**MINUTES
CITY OF DELANO
Park and Recreation Commission
Wednesday, April 23, 2014
5:00 PM**

1. CALL TO ORDER

2. ROLL CALL & APPROVAL OF AGENDA

Members present: Joe Schleper, Chair
Dan Menk
Holly Schrupp
Merle Wagner
Mike Lindquist
Jason Franzen
Tom Schaffer
Dan Vick, Council liaison

Members absent: None

Also present: Phil Kern, City Administrator

3. MINUTES

A. Minutes of meeting on March 19, 2014

Motion by Wagner, second by Lindquist to approve the minutes of March 19, 2014. Motion approved.

4. ORDER OF BUSINESS

A. Discuss Summertime in the Parks Program

Kern updated the Commission on a proposal from Community Education to take over the former Fun in the Sun program that the City had previously administered. According to Kern, Community Education has asked the City for a \$3,000 contribution to finance the program for the first year. Kern stated that it is a registration based program that requires a small fee to sign up. Kern noted that the program will run for four weeks after the 4th of July focusing on one park per week.

The Commission discussed the funding for the program and if the amount was appropriate. Vick asked if the fees are too low or if most families could afford an increase in the fee to help offset costs. He also stated that he would like to see funding go towards Community Education as a whole instead of one specific program that will be used for one demographic in the City. Menk stated that the funding would be worthwhile as the City would have the most capable organization running the program and would save money by not having the City running the FITS program. Kern noted that the Commission could see how well the program goes in the first year and then look at a funding amount for the next year.

Vick asked if Community Ed could create a form that showcases activities it does in the community.

Motion by Shrupp to contribute \$3,000 to Community Education to run the Summertime in the Parks Program and evaluate the results at end of year. Second by Lindquist. Motion approved.

B. Discuss Downtown Riverfront Plans

Kern reviewed the specifications and plans for the Downtown Riverfront project with the Commission. He stated that the project has recently been advertised for bids.

C. Discuss Parks Tour

The Commission reiterated their desire to go on a parks tour to examine the current state and condition of selected City parks. The date is set for May 7th.

D. Discuss Adopt-a-Park Open House

The Commission was updated with details about the Adopt-a-Park open house and the goals to make sure current participants are updated on tasks that can be done within the parks and the need for an increase in communication with City staff.

E. Discuss ongoing communication strategies

F. Outstanding items from previous meetings

5. ADJOURN