

MINUTES
CITY OF DELANO
Park and Recreation Commission
Wednesday, December 11, 2019
5:00 PM

1. Call to Order

Chair Werth called the meeting to order at 5:05pm.

2. Roll Call and Approval of Agenda

Members Present: Joe Schleper, Jonathan Werth, Sean Peterson, Sarah Berres, Tom Schafer, Marnie Lucas, Delano Schools Liaison Chris Runke

Members Absent: Jessie Koch, Tom Schafer, Council Liaison Jon Sutherland

Also present: Phil Kern, City Administrator

Jon Werth requested to change the Agenda to add discussion of a co-chair to the Other Business section.

Motion by Berres to approve the agenda with the addition, seconded by Schleper; motion carried.

3. Minutes

A. September 2019

Motion by Sean Peterson and seconded by Jon Werth to approve the September minutes as drafted with one correction to the name of Commissioner Sarah “Berres,” not “Better” to be corrected.

4. Order of Business

A. Update on 2019 Park Projects

Kern presented an update of the 2019 Park projects and the status at the end of the season. He stated that the Parkview Hills playground project was completed the weekend before Thanksgiving, just in time to beat the snow. The City public works staff was able to get the site woodchipped and LSI held its photoshoot before winter set in. The site has some restoration work to be completed in the spring to coincide with the basketball court construction.

Kern stated that work on the Liberty Landing play area did not proceed due to wet conditions. That project will be a 2020 construction element. The developer paid the full required park dedication fee in 2019, and with construction in 2020, some of the developer’s payment will be reversed to account for improvements at that time.

The Commission discussed the Parkview Hills playground and the reactions members have heard since the playground was completed.

B. Update on Skating/Hockey Facility

Kern provided an update for the Commission on work involving the potential public skating/hockey facility. Representatives of DASA, Delano Area Youth Hockey, 4th of July, and City staff have continued to discuss the components of a skating complex at Central Park. Kern shared that a concept plan has been reviewed and there has been general agreement about the components and location of the site, east of old 3rd Street and south of Field 9 (area of 4th of July music/dance). The concept replaces two hockey rinks with one shared use rink, an open skate area, and a skating loop. Kern shared that discussions with the shared use rink have centered around the feasibility of construction and sharing hours between public use and reservable Association use in order to help keep costs down and move the project forward.

The Commission talked about the project funding mechanisms, most specifically revenue from leases by either DASA or Youth Hockey, and Park Dedication funding from the City. Commission members also discussed how the site would be maintained and believed volunteer maintenance would be a crucial part of supporting the project. The Commission recommended the existing concession stand be maintained to support winter use. The Commission also discussed concerns about security when the facility was not in use and the addition of a camera system to deter vandalism. 4th of July and other multi-purposes uses, such as summer roller hockey, lacrosse, and pickle ball were a few ideas to be considered.

Kern shared with the Commission that additional work would be done to develop a more exact project budget and a lease agreement with DASA or Youth Hockey. If everything fell into place, the Commission could be in a position to review for a final recommendation in January or February.

C. Review Trails Plan for bench locations

The Commission reviewed the City's Trail map for locations in which benches could be added in the future. Kern shared one of the main challenges is that trails are often placed up against the back of public property or the Right-of-Way, and thus sufficient land for benches isn't always available. The Commission recommended the City review bench locations in parks and make sure we have at least one area to sit in each park. The Commission also discussed two locations on Railroad Avenue, where possible, and a bench on the trail system connecting Highland Ridge and Clover Springs.

The Commission also requested staff explore the possibility of adding small trash cans in the location of the dog waste stations. Several members cited trash along trails and perhaps locating more public waste stations would give people an option for throwing away trash.

D. Review Park Capital Plan and 2020 Park Projects

The Commission reviewed the list of projects in 2020 and discussed its preference for proceeding with each project.

A. City staff will contact interested neighbors in Woods Creek to form a group to review

designs for play equipment in that neighborhood. Kern stated they would bring a design back to the Park and Recreation Commission with neighborhood input.

- B. Kern stated staff will prepare layouts for basketball courts in Parkview Hills and Highland Ridge to be built in 2020.
- C. The Commission directed staff to prepare a layout for up to four pickleball courts at the Art Walk/Riverside Park and to further refine the plan to fund lighting of the tennis courts at the School campus.

No action was taken. Staff will proceed and provide information back to the Commission on these items for future action.

5. Other Business

Chair Werth requested someone to fill the role of co-chair to lead meetings in the event he's not able to be in attendance. Sarah Berres offered to fill that role.

Motion by Schleper, seconded by Werth, to appoint Sarah Berres to the role of co-chair. Motion passed.

6. Adjournment

Parks and Recreation Regular meeting was adjourned at 6:35PM by Chair Werth.

Next Parks and Recreation Commission meeting is on January 27, 2020, at 5 P.M.