

MINUTES
CITY OF DELANO
City Council/Economic Development Authority
Tuesday, January 7, 2020
6:00 PM

1. Call to Order

Mayor Graunke called the special workshop of Tuesday, January 7, 2020, to order at 6pm.

2. Roll Call

Members Present: Dale Graunke, Mayor; Councilmembers Betsy Moran, Holly Schrupp, Jason Franzen, and Jon Sutherland

Also Present: Phil Kern, City Administrator; Bob Van Lith, Fire Chief; Paula Bauman, Administrative Services Coordinator

3. Special Order of Business

A. Update on Fire Department Aerial Truck

Delano Fire Chief, Bob Van Lith, updated council on the purchase of the Fire Department's previously approved aerial truck. The paperwork has been completed and it's been paid in full which saved the city \$28,000. The manufacturer is working with their engineering to design the truck with the specific equipment Delano will use. The truck should be completed by the early 2021.

Council discussed the current verbal agreement between the cities of Delano and Watertown. Staff has met to discuss mutual aid between the cities and how to work on an agreement. The group talked about the benefits of working together. There are issue to resolve prior stating training, duties, equipment and how to work with Wright and Carver Counties. The process may take some time to finalize but both cities will benefit from a formal and stable agreement

B. Discuss special meeting procedures

Phil Kern briefly discussed past meeting procedures related to city provided dinners during special meetings. This topic has been discussed periodically over the years; Kern stated Councilmember Franzen had requested this item to be added to the agenda for further discussion. Franzen stated he would like Council to consider food for meetings held at 6pm - stating all have different schedules and its difficult to eat prior to attending those meetings. Councilmember Schrupp stated previous Councils have had food provided during the dinner hour. Mayor Graunke stated councilmembers and commission members eating during public meetings is seen as not professional. Graunke also stated it is cost prohibitive as the costs for providing food during meetings in past years was up to \$1400 annually. Councilmember Sutherland stated he has also observed councils eating during meetings and had a bad feeling.

Council discussed meeting times and frequency during the month; Kern stated if Council chooses no food, all meetings can be held at a later time and no longer have 6pm meetings.

After much discussion, Council agreed to allow city provided dinners during special meetings with a start time of 6pm.

- C. City Administrator Performance Review (*This item may be conducted in a closed session with a public summary presented at 7pm City Council meeting.*)

Motion by Betsy Moran, seconded by Jason Franzen to adjourn the special workshop to reconvene after the regular meeting; motion carried.

Motion by Holly Schrupp, seconded by Betsy Moran to reconvene the special workshop of Tuesday, January 7, 2020, at 7:10pm; motion carried.

Motion by Holly Schrupp, seconded by Betsy Moran to enter into closed session for the purpose of performing the city administrator performance review; motion carried.

Motion by Betsy Moran, seconded by Holly Schrupp to exit out of closed session.

4. Adjournment

There being no further business to discuss, the special workshop of Tuesday, January 7, 2020, was adjourned at 8:10p

Signed:

Dale Graunke, Mayor

Attest: Paula Bauman, Administrator Services Coordinator