

MINUTES
CITY OF DELANO
City Council/Economic Development Authority
Tuesday, October 29, 2019
7:00 PM

1. Call to Order

Mayor Graunke called the special workshop of Tuesday, October 29, 2019, to order at 7:00pm.

2. Roll Call

Members Present: Dale Graunke, Mayor; Councilmember Betsy Moran, Holly Schrupp, Jason Franzen and Jon Sutherland

Also Present: Phil Kern, City Administrator; Paula Bauman, Administrative Services Coordinator

3. Special Order of Business

A. Discuss Delano Heritage Center

Phil Kern discussed the insurance claim on the property stating after more information was gathered it was found that the water shut off snapped off below the surface is the cause of the crack within the building. The League has re-opened the claim to be reconsidered.

Nick Neaton discussed the purpose of the building and reviewed the MacDonald and Mac design of the building submitted in 2010. Council reviewed the proposed layout of the building discussing if it would fit within the current needs of the community. Neaton stated the goal is to update the 2010 plan and identify the function space.

Phil Kern stated past discussion included 1. Fix the property and find the best use of the property 2. Sell the property 3. Demolition.

Council brainstormed potential uses for the building and costs of remodel. Consensus of the Council was to move forward with the insurance claim.

B. Discuss Granite Works Redevelopment

Phil Kern gave a brief update on the Granit Works Redevelopment stating there are four fronts to explore:

1. Staff met with property owners and discussed loose terms. EDA could be the front player of acquisition of the development working with the property owners
2. Alan Brixius is working on a couple concept.
3. Wenck Associates is working on the environmental work and completing a grant application. Staff has a good estimate on environmental costs and will likely come back with a proposal

4. Find a developer who is ready to move forward with the first phase of the project.

The end goal is to put together a package that doesn't put the city at risk financially. Staff is working on a grant for funding for the project; this grant is due on February 1, 2020. Kern stated Council should expect the November workshop to be heavy on this discussion. Goal is to have concepts and housing study done by then.

C. Discuss Public Works winter positions

Phil Kern discussed current Public Works positions:

1. On-call seasonal position. This position would be an on-call laborer position for snow removal activities during the winter months.
2. Full-time seasonal position. This position is a seasonal position to work to assist with snow related tasks during the winter season. Staff has interviewed for this position and will come to the next meeting with a recommendation for hire.

D. Discuss Capital Improvement Plan recommendations

Phil Kern stated the Park and Recreation Commission has been reviewing parks and trails systems within the community. Kern recapped discussions and potential projects in the coming years; those discussions included updating current park facilities and trails in town, development of new parkland and trail areas. Council reviewed the current 2019 and 2020 park dedication and discussed potential locations for outdoor skating areas.

E. Discuss 125 Woodland Road

Phil Kern reviewed the request for proposal regarding the property stating three groups submitted proposals. All three of the proposals are interested in a clean, completely demolished site. The City is slated to close on November 20, once in possession Staff would propose a complete demolition of the site. More information will be discussed at a later date.

F. Discuss Greywood Development Project

Phil Kern stated there is a developer who is interested in pursuing the Greywood project and discussed the projects current needs for access to the property in regards to local and collector streets. As a result, Kern reviewed with Council the current development fees and infrastructure policies. Staff is looking into policy changes related to these costs as they relate to new development. More information will be available at a later date.

G. Discuss Electronic Sign policy and procedures

Paula Bauman stated this item was added to the agenda as a discussion item stating community

use of the electronic sign is very low. Staff feel this sign should be used for community events and economic development. Bauman requested the ability to look into other communities' policies and bring back at a later date for further discussion.

4. Adjournment

There being no further business to discuss, the special workshop of Tuesday, October 29, 2019, was adjourned.

Signed

Dale Graunke, Mayor

Attest: Paula Bauman, Administrative Services Coordinator