

MINUTES
CITY OF DELANO
City Council/Economic Development Authority
Tuesday, July 30, 2019
7:00 PM

1. Call to Order

Mayor Graunke called the special workshop of Tuesday, July 30, 2019, to order at 7:00pm.

2. Roll Call

Members Present: Dale Graunke, Mayor; Councilmembers Betsy Moran, Holly Schrupp, Jason Franzen, and Jon Sutherland

Also Present: Phil Kern, City Administrator; Shawn Louwagie, City Engineer; Nancy Drumsta, Liquor Store Manager; Paula Bauman, Administrative Services Coordinator; Ada Moreno, Management Assistant

3. Special Order of Business

A. Discuss 2020 Street and Utility Improvement Project

City Engineer, Shawn Louwagie, reviewed with Council the three potential areas for the 2020 Street and utility Improvement Project. Those areas include area 1: Central Park area, area 2 south of railroad tracks near Rockford Avenue and surrounding area, area 3 includes 7th Street and areas within Maplewood Estates. The Council discussed extensively all three areas and the condition of streets and utilities are and current drainage issues. Council directed Staff to do a feasibility study of all three areas to have a better scope of the projects as a whole.

B. 2018 Audit Review

Representatives from CliftonLarsonAllen were present to address the Council on the preliminary audit results and PowerPoint.

C. Discuss police services contract

Phil Kern stated the Wright County Sheriff's contract rates are increasing 5% for 2020 discussing the reason of the increase. The Council discussed the current coverage within the community and a flex hours system for coverage. The Sheriff has recommended twenty-four hours of coverage within Delano in the future.

D. Discuss parking along Bridge Avenue and Second Street

Delano is continuing to grow and the activity within the downtown has continued to increase. The downtown district does not have parking requirements or restrictions and the zoning district allows new businesses to open without dedicated parking spaces. Council discussed striping along Bridge Avenue and Second Street to maximize the parking within these areas and agreed to move forward with striping.

Council also discussed the option of a two hour parking zone within the downtown. Moran stated the business should have ample parking for employees and customers, but the residents of downtown should not lose their parking. Staff stated they will put together a plan for two-hour parking and will send notice to residents and business owners.

- E. Adopt resolution approving summary publication of O-19-04 and O-19-05 (Rental Housing)

Motion by Holly Schrupp, seconded by Betsy Moran to adopt resolution R-19-20 approving summary publication of O-19-04 and O-19-05 (Rental Housing); motion carried 5-0 by roll call vote.

- F. Motion to promote two part-time staff members at Delano Wine and Spirits

Nancy Drumsta is recommending promoting Tina Metsala and Terri Johnson to “Key Holder” positions within Delano Wine and Spirits.

Motion by Betsy Moran, seconded by Holly Schrupp to promote two part-time staff members at Delano Wine and Spirits; motion carried.

- G. Adopt amending Resolution regarding public nuisances on properties owned by Noel William Schwegler

Phil Kern stated there were a couple of typographical errors within the original approved resolution and staff is requesting approval of the updated resolution.

Motion by Jason Franzen, seconded by Betsy Moran to adopt amending resolution R-19-21 regarding public nuisances on properties owned by Noel William Schwegler

4. Adjournment

There being no further business to discuss, the special workshop of Tuesday, July 30, 2019, was adjourned.

Signed:

Dale Graunke, Mayor

Attest: Paula Bauman, Administrative Services Coordinator