

**MINUTES**  
**CITY OF DELANO**  
**City Council/Economic Development Authority**  
**Tuesday, February 5, 2019**  
**7:00 PM**

**1. Call to Order**

Mayor Graunke called the regular meeting of the Delano City Council/Economic Development Authority of Tuesday, February 5, 2019, to order at 7pm.

**2. Roll Call & Approval of Agenda**

**Members Present:** Dale Graunke, Mayor; Councilmember Betsy Moran and Jason Franzen

**Members Absent:** Councilmember Holly Schrupp and Jon Sutherland

**Also Present:** Phil Kern, City Administrator; Paula Bauman, Administrative Services Coordinator; Sabrina Hille, Administrative Intern

**Motion by Betsy Moran seconded by Jason Franzen to approve the agenda as submitted; motion carried.**

**3. Minutes**

**Motion by Jason Franzen seconded by Betsy Moran to approve the minutes as submitted; motion carried.**

- A. Minutes of the special workshop of Tuesday, December 18, 2019 | Summary minutes
- B. Minutes of the regular City Council/Economic Development Authority meeting of Tuesday, December 18, 2019
- C. Minutes of the regular City Council/Economic Development Authority meeting of Tuesday, January 15, 2019

**4. Speaker, Presentations & Awards**

**5. Consent Items**

**Motion by Jason Franzen, seconded by Betsy Moran to approve consent items as submitted; motion carried.**

- A. City:
  - 1. Motion authorizing a rate increase with Wenck & Associates
  - 2. Authorize gambling application from Delano Graduation Party for bingo and raffle permit

6. **CITY STRATEGY No. 1: Provide and proactively facilitate the delivery of quality public and community services in a planned, fiscally responsible manner.**
7. **CITY STRATEGY No. 2: Ensure the City's continued sustainability and financial stability.**
8. **CITY STRATEGY No. 3: Plan for the maintenance, replacement and efficient operations of the City's equipment, buildings, and infrastructure, energy and utility systems.**
9. **CITY STRATEGY No. 4: Manage the City's growth so that it is high quality and consistent with the city's Comprehensive Plan while maintaining the City's historical culture, characteristics and features.**
10. **CITY STRATEGY No. 5 Encourage and improve the communication of information and ideas with residents and business owners.**
11. **CITY STRATEGY No. 6: Ensure communication and positive relationships between the Council, City Staff, Employees and Commission members.**

A. Updates from Commission Liaisons

1. Fire Relief Association
2. Park and Recreation Commission

a. Discuss skating facility

The current lease for the outdoor rink by the ice arena expires in 2020. A decision needs to be made if the lease should be renewed or if the City would like to be relocated to another location. The area within Central Park that had been used for a rink has been updated for levy reinforcement and crews moved rinks into Central Park. In addition, a temporary warming house was also brought in. This serves the community well, but it is not an ideal location. The Park and Recreation Commission is currently identifying sites around town that can accommodate a facility and multiple rinks. Currently the Commission is focusing on the Litfin land and working on a master plan for the area.

b. Discuss park plans on Litfin parcel

This parcel of land totals one hundred twenty acres is currently under-utilized. The Park and Recreation Commission is working to create a master plan working with Wright County and Franklin Township. The township has declined participation and Staff has met with the county parks director and is willing to create a joint masterplan. Current ideas for the area include cross country skiing, disc golf and archery. Staff will continue to work on this plan and bring back at a later date.

c. Discuss Highland Ridge park

The Park and Recreation Commission is working to create a plan for this neighborhood. Staff will send out a survey for residents to complete along with holding a neighborhood meeting for further discussion and ideas. Staff is hoping to have plan set for this spring.

3. Planning Commission
4. Public Safety Commission
5. Spirit of Community Commission
6. Water Light and Power Commission

**12. CITY STRATEGY No. 7: Ensure the City has a well-trained, productive and accountable workforce to meet the changing needs of the community.**

**13. CITY STRATEGY No. 8: To ensure the public's safety from crime and manmade or natural disasters.**

**14. CITY STRATEGY No. 9: To ensure the overall aesthetic appeal of the City.**

**15. Other Business**

**16. Communications and Announcements**

**17. Claims**

A. City Claims | By Account

**Motion by Jason Franzen, seconded by Betsy Moran to approve the City Claims as submitted; motion carried.**

**18. Adjournment**

There being no further business to discuss the regular City Council/Economic Development Authority meeting of Tuesday, February 5, 2019, was adjourned.

Signed:

Dale Graunke, Mayor

Attest: Paula Bauman, Administrative Services Coordinator