

**MINUTES**  
**CITY OF DELANO**  
**Public Safety Commission**  
**Monday, May 21, 2018**  
**7:00 PM**

**1. Call to Order**

Chair Vetruba called the meeting to order at 7:00 PM.

Members present: Jim Anderson, Matt Boelter, Scott Bohler, Frank Coborn, and Tracy Vetruba

Members absent: Judith Creigo and Roger Swenson

Also present: Bob VanLith, Fire Chief; Jon Sutherland, Council Liaison; Jake Hermansen, Wright County Sheriff Office; Justin Markon, Recorder

**2. Minutes**

A. March 26, 2018

**Motion by Bohler to approve the minutes from the March 26, 2018 meeting, seconded by Coborn; motion carried.**

**3. Order of Business**

A. National Night Out Discussion

VanLith shared that National Night Out will be August 7, 2018. In the past, the Fire Department and CERT have gone to neighborhood parties and held an open house at the fire station. Last year, they concentrated on the parties. Presently, VanLith said that the Public Safety Commission, Spirit of Community Commission, and CERT plan to collaborate and brainstorm for planning the 2018 event. Vetruba and Bohler volunteered to take part in the collaboration.

B. Citizen one way parking request along First St. in Delano

VanLith summarized the First St. project, which when finished in 2017, narrowed the street and installed a sidewalk on the east side of First St. He noted that the final width is no different from other streets. The Wright County Highway Department will install pedestrian crossing signs if there are sidewalks on both sides of the crosswalk, which was accomplished with the Frist St. reconstruction. Since project completion with parking on both sides, the City has received some complaints about the narrowness of the street.

Bohler clarified that the street is wide enough to accommodate parking and traffic. VanLith said they can move emergency vehicles through the street. Sutherland suggested that the City Engineer could study the street to supplement VanLith's anecdote.

**Motion by Bohler to refer topic to the City Engineer for further study, seconded by Anderson; motion carried.**

- C. Continued discussion regarding changing the street name of CSAH 30 – Between County Line Road and County Road 17.

VanLith shared that there is no timeline for this project. Commissioners suggested contacting the residents along that section of CSAH 30. The Senior Center is also collecting suggestions through June 15.

**Motion by Bohler to table to the July meeting, seconded by Coborn; motion carried.**

- D. Discuss the request for security camera at the Park and Ride located on 250 Babcock Blvd (near Delano American Legion).

VanLith noted that he and the Wright County Sheriff Office are monitoring use of the parking lot and have received no calls recently about bad behavior. Commissioners suggested a sign noting the City is not responsible for damage or stolen items and suggesting drivers lock their cars. It may also be possible to add a camera with the American Legion system.

- E. Discussion regarding special events road closures for emergency management and notification.

VanLith shared that he is nearing completion on this plan, which he will provide to the Commission at a future meeting. He noted one opportunity is to communicate with the National Weather Service when planning an event, and they will send weather alerts. However, there must be someone designated to receive the information.

#### **4. Other Business**

Deputy Hermansen introduced himself to the Commission and shared that he is working in the Delano area as a liaison to the City Council and Commission and helping with projects as issues arise. He noted that he did not see any present concerns.

#### **5. Adjournment**

The meeting was adjourned at 7:35 PM.