

MINUTES
CITY OF DELANO
City Council/Economic Development Authority
Tuesday, September 18, 2018
7:00 PM

1. Call to Order

Mayor Graunke called the regular meeting of the Delano City Council/Economic Development Authority of Tuesday, September 18, 2018, to order at 7:00pm

2. Roll Call & Approval of Agenda

Members Present: Dale Graunke, Mayor; Councilmembers Betsy Moran, Jason Franzen, Holly Schrupp and Jon Sutherland

Also Present: Phil Kern, City Administrator; Brian Bloch, Finance Director; Paula Bauman, Administrative Services Coordinator; Madison Hagenau, Management Assistant

Motion by Holly Schrupp, seconded by Jon Sutherland to approve the agenda with the addition of: Other Business: Adopt resolution approving a 1980 easement vacation for lots comprising 217 Honeytree Drive within the City of Delano; motion carried.

3. Minutes

4. Speaker, Presentations & Awards

5. Consent Items

Motion by Betsy Moran, seconded by Jon Sutherland to approve consent items 5A1-3 as submitted; motion carried.

A. City

1. Consider a reduction of the letter of credit (LOC) for Highland Ridge 6th Addition
2. Consider request from soleMOTION and Lupine Brewing Company for their Lupine Brewing Costume 5k and Kids Run on Saturday, October 27, 2018
3. Consider request from St. Max Kolbe Catholic School for their Ride for a Reason Marathon on Saturday, October 6, 2018
4. Motion appointing three students to the Youth Liaison Program

Madison Hagenau briefly discussed the Youth Liaison Program and introduced the students: Chloe Lilliston, Lydia Ramstad and Samson Streachek.

Motion by Jon Sutherland, seconded by Holly Schrupp to appoint Chloe Lilliston, Lydia Ramstad and Samson Streachek to the City of Delano Youth Liaison Program; motion carried.

6. CITY STRATEGY No. 1: Provide and proactively facilitate the delivery of quality public and community services in a planned, fiscally responsible manner.

- A. Approve and authorize outdoor music license for Delano Lanes and Entertainment for Saturday, September 29, 2018

Delano Lanes and Entertainment has submitted an outdoor dance/music license for an outdoor music event on Saturday, September 29, 2018. The scheduled times for the outdoor music will be from 8pm – 11pm located at 429 Babcock Boulevard East.

Ms. Emery has sent notification to property owners within 350 feet notifying them of the proposed outdoor music and of tonight's meeting and all the necessary paperwork required for this event.

Mike Brandenburg, Kelsey Street, discussed his concerns of the outdoor event. Mr. Brandenburg stated the type of music that is played will be in his house the entire night. Mr. Brandenburg stated he spoke directly with Lindsey to discuss his concerns and stated he understands Delano Lanes and Entertainment does have a business to run.

Lindsey Emery stated she has spoken directly with the band and will monitor the decibel level all night. The band is aware of the neighbors concerns and will also monitor sound levels. Dale Graunke stated he will monitor the event as well.

Motion by Betsy Moran, seconded by Holly Schrupp to authorize the outdoor music license for Delano Lanes and Entertainment for Saturday, September 27, 2018; motion carried.

7. CITY STRATEGY No. 2: Ensure the City's continued sustainability and financial stability.

- A. Establish 2019 preliminary tax levy and public meeting dates for the 2019 budget

Council and staff met at the August 28, 2018 workshop and discussed the 2019 budget, tax levy and capital improvement plan. From the discussion at August's meeting I have prepared the preliminary tax levy, which will be a 7.92 percent increase over last year's tax levy.

The budget will be discussed at the regular City Council meeting scheduled for 7:00p.m., Tuesday, December 4, 2018. If there are no alterations and if the Council so wishes the final levy, budget, and capital improvement plan will be adopted that night. The last date the Council has to approve the final levy, budget and capital improvement plan would be

December 18, 2018 if needed.

Additional budget meetings have been tentatively scheduled for October 30, 2018 and November 27, 2018.

1. Adopt **RESOLUTION** adopting 2018 preliminary tax levy, collectible in 2019, for the City of Delano, County of Wright, State of Minnesota

Motion by Betsy Moran, seconded by Holly Schrupp to adopt resolution adopting 2018 preliminary tax levy, collectible in 2019, for the City of Delano, County of Wright, State of Minnesota; motion carried 5-0 by roll call vote.

8. **CITY STRATEGY No. 3: Plan for the maintenance, replacement and efficient operations of the City's equipment, buildings, and infrastructure, energy and utility systems.**
9. **CITY STRATEGY No. 4: Manage the City's growth so that it is high quality and consistent with the city's Comprehensive Plan while maintaining the City's historical culture, characteristics and features**
10. **CITY STRATEGY No. 5 Encourage and improve the communication of information and ideas with residents and business owners.**
11. **CITY STRATEGY No. 6: Ensure communication and positive relationships between the Council, City Staff, Employees and Commission members.**

A. Updates from Commission Liaisons

1. Fire Relief Association
2. Park and Recreation Commission
3. Planning Commission
4. Public Safety Commission
 - a. Minutes from Monday, August 27, 2018
 - b. Approve the Public Safety Commission's actions as it relates to additional signage and the name change for County Road 30

Phil Kern stated he did not have the information available regarding the meeting and Commission recommendations and recommended tabling the item for further discussion.

Motion by Holly Schrupp, seconded by Jon Sutherland to table; motion carried.

5. Spirit of Community Commission

6. Water Light and Power Commission

12. CITY STRATEGY No. 7: Ensure the City has a well-trained, productive and accountable workforce to meet the changing needs of the community.

13. CITY STRATEGY No. 8: To ensure the public's safety from crime and manmade or natural disasters.

14. CITY STRATEGY No. 9: To ensure the overall aesthetic appeal of the City.

15. Other Business

A. Adopt Resolution R-18-30 approving a 1980 easement vacation for lots comprising 217 Honeytree Drive within the City of Delano

This easement vacation was approved by City Council in 1980 but was not processed and finalized. Since Staff has record of the Council approval, staff is recommending moving forward and approving the easement vacation.

Motion by Holly Schrupp, seconded by Betsy Moran to Adopt Resolution R-18-30 approving a 1980 easement vacation for lots comprising 217 Honeytree Drive within the City of Delano; motion carried 5-0 by roll call vote.

16. Communication & Announcements

17. Claims

A. Claims | By Account

Motion by Betsy Moran, seconded by Jon Sutherland to approve the claims as submitted; motion carried with Holly Schrupp abstaining

18. Adjournment

There being no further business to discuss, the regular meeting of the Delano City Council/Economic

Development Authority of Tuesday, September 18, 2018, was adjourned.

Signed:

Dale Graunke, Mayor

Attest: Paula Bauman, Administrative Services Coordinator