

MINUTES
CITY OF DELANO
City Council/Economic Development Authority
Tuesday, September 4, 2018
7:00 PM

1. Call to Order

Mayor Graunke called the regular meeting of the Delano City Council/Economic Development Authority of Tuesday, September 4, 2018, to order at 7:00pm.

2. Roll Call & Approval of Agenda

Members Present: Dale Graunke, Mayor; Councilmembers Betsy Moran, Jason Franzen, and Jon Sutherland

Members Absent: Holly Schrupp, Councilmember

Also Present: Dale Graunke, Mayor; Phil Kern, City Administrator; Shawn Louwagie, City Engineer; Paula Bauman, Administrative Services Coordinator

Phil Kern recommended removing item 4A to be presented at a later date.

Motion by Jason Franzen, seconded by Jon Sutherland to approve the agenda with the changes as recommended; motion carried.

3. Minutes

- A. Minutes of the Delano City Council/Economic Development Authority meeting of Tuesday, August 21, 2018

Motion by Jon Sutherland, seconded by Betsy Moran to approve the minutes as submitted; motion carried.

4. Speaker, Presentations & Awards

- A. Mark Bauman - Update on the Delano Sportsman Club

This item was removed from the agenda.

5. Consent Items

Motion by Betsy Moran, seconded by Jon Sutherland to approve the consent items as submitted; motion carried.

- A. City

- 1. Adopt Resolution approving gambling application exempt permit for the Delano Snowstormers Snowmobile Club on Saturday, December 1, 2018

2. Appoint probationary firefighter to the Delano Fire Department
3. Consider new lease with Wright County Soccer
4. Approve Riverside Commons building improvements
5. Pay Request No. 18 for the 2016 Infrastructure Improvements Project

- 6. CITY STRATEGY No. 1: Provide and proactively facilitate the delivery of quality public and community services in a planned, fiscally responsible manner.**
- 7. CITY STRATEGY No. 2: Ensure the City's continued sustainability and financial stability.**
- 8. CITY STRATEGY No. 3: Plan for the maintenance, replacement and efficient operations of the City's equipment, buildings, and infrastructure, energy and utility systems.**

A. County Crosswalk Safety Improvements Update

Phil Kern briefly updated Council on the status of the crosswalk updates. Council directed Staff to quote county road 30 and did not receive any quotes back. Staff is looking into further options for the project and are recommending to 1. Quote at a later date or 2. Self-perform the bulk of the work through Public Works. Kern discussed the project with Public Works staff and they are willing to take on the project. Council discussed the project; consensus was to move forward with the project with Public Works staff.

B. Motion authorizing removal of a portion of fence near 3rd Street along Railroad Avenue

Phil Kern stated community groups in the 1980s installed sections of fencing along Railroad Avenue to prevent pedestrian traffic along the railroad. The fence is aging, and in several sections, has been removed and/or damaged through the process of construction along Railroad Avenue.

Staff is recommending removal east of 3rd Street, largely because no fencing exists further to the east. Additionally, fence on the south side of the Railroad along Franklin Avenue will restrict immediate pedestrian crossing. Staff is looking for Council direction, and authorization to proceed if the Council is agreeable.

Motion by Betsy Moran, seconded by Jason Franzen to authorize removal of a portion of fence near 3rd Street along Railroad Avenue; motion carried.

- 9. CITY STRATEGY No. 4: Manage the City's growth so that it is high quality and consistent with the city's Comprehensive Plan while maintaining the City's historical culture, characteristics and features.**
- 10. CITY STRATEGY No. 5 Encourage and improve the communication of information and ideas with residents and business owners.**

11. CITY STRATEGY No. 6: Ensure communication and positive relationships between the Council, City Staff, Employees and Commission members.

A. Updates from Commission Liaisons

1. Fire Relief Association
2. Park and Recreation Commission
3. Planning Commission
4. Public Safety Commission
5. Spirit of Community Commission
6. Water Light and Power Commission

12. CITY STRATEGY No. 7: Ensure the City has a well-trained, productive and accountable workforce to meet the changing needs of the community.

13. CITY STRATEGY No. 8: To ensure the public's safety from crime and manmade or natural disasters.

14. CITY STRATEGY No. 9: To ensure the overall aesthetic appeal of the City.

15. Other Business

16. Communications & Announcements

17. Claims

A. City Claims | By Account

Motion by Betsy Moran, seconded by Jason Franzen to approve City Claims as submitted; motion carried.

18. Adjournment

There being no further business to discuss, the regular meeting of the Delano City Council/Economic Development Authority of Tuesday, September 4, 2018, was adjourned.

Signed:

Dale Graunke, Mayor

Attest: Paula Bauman, Administrative Services Coordinator