

**MINUTES**  
**CITY OF DELANO**  
**City Council/Economic Development Authority**  
**Tuesday, June 26, 2018**  
**7:00 PM**

**1. Call to Order**

Mayor Graunke called the special workshop of the Delano City Council/Economic Development Authority meeting of Tuesday, June 26, 2018, to order at 7:00pm

**2. Roll Call**

**Members Present: Dale Graunke, Mayor; Councilmembers Betsy Moran, Jason Franzen, Holly Schrupp, and Jon Sutherland**

**Also Present: Phil Kern, City Administrator; Bob Van Lith, Fire Chief; Shawn Louwagie, City Engineer; Paula Bauman, Admin Services Coord.; Justin Markon, Administrative Intern; Madison Hagenau, Administrative Intern**

**3. Special Order of Business**

- A. Adopt Resolution to approve a \$3,300 per member pension (\$100.00 increase) effective on January 1, 2019

Staff is recommending approving a resolution to increase the Delano Fire Relief Association pension benefit from the current \$3,200 per year of active service to \$3,300 per year of active service per member effective January 1, 2019, as submitted.

**Motion by Jason Franzen, seconded by Jon Sutherland to adopt Resolution R-18-23 to approve a \$3,300 per member pension (\$100.00 increase) effective on January 1, 2019; motion carried 5-0 by roll call vote.**

- B. Discuss 2019 Street Improvement Project

City Engineer, Shawn Louwagie, discussed the city pavement conditions summaries from previous years and what street improvement projects that have been completed to date. Louwagie discussed how the pavement ranking are determined. There are twenty-seven miles of streets within the city – the average life span of a street is thirty-five years. Council reviewed the 2018 pavement rankings. The majority of the streets, seventy-two percent require only routine maintenance; whereas twenty-two percent require overlay and six percent need a complete reconstruct. Shawn Louwagie discussed the capital improvement plan discussing areas in town that would be included in a 2019 street improvement project. A potential option, which engineering is looking into, into Bio-Fog Sealants. This sealcoat product could increase the pavement live from thirty-five years to fifty years. Louwagie explained the process and what the product is. Staff will work through a feasibility study and bring back for further discussion in July. Brian Bloch will continue to look into financing for the project as thoughts might be to wait one year to begin the project. Council will discuss further at the next special workshop.

C. Update on County Crosswalk Safety Improvements

At a previous meeting, Council had discussed installing concrete bump out along River Street near the intersections by Central Park. Because River Street is flat, installing these bump outs would create water issues along the street. Staff has a couple options including a. leave the existing curb in plan and create island with removable ridged bollards to protect pedestrians. These bollards can be removed during the winter to allow for plowing and road maintenance. Shawn Louwagie discussed the costs for installation. The second option is to create a “mini island” near the crosswalks. This would allow for water drainage. Council discussed the options. Staff is recommending the removable bollards along River Street.

D. Discuss 511 Railroad LLC (Spikes) driveway access

Shawn Louwagie stated there currently is no curb and gutter along Railroad Avenue. Once the Railroad Avenue extension is complete, the entire street will have curb and gutter. The current property owner at 511 Railroad Avenue has raised concern of access to property once everything is complete and has reached out to staff. Shawn Louwagie discussed the access needs for both north and south sides of the property stating staff will need to define access and meet at the property to discuss further.

E. Updates from League of MN Cities Conference

Council and staff discussed the League of MN Cities Conference and their highlights of the event.

**4. Adjournment**

There being no further business to discuss, the special workshop of the Delano Economic Development Authority of Tuesday, June 26, 2018, was adjourned.

Signed:

Dale Graunke, Mayor

Attest: Paula Bauman, Administrative Services Coordinator