

**MINUTES**  
**CITY OF DELANO**  
**City Council/Economic Development Authority**  
**Tuesday, May 29, 2018**  
**7:00 PM**

**1. Call to Order**

Mayor Graunke called the special workshop of the Delano City Council/Economic Development Authority of Tuesday, May 29, 2018, to order at 7:00pm.

**2. Roll Call**

**Members Present: Dale Graunke, Mayor; Councilmembers Betsy Moran, Jason Franzen, Holly Schrupp, and Jon Sutherland**

**Also Present: Phil Kern, City Administrator; Brian Bloch, Finance Director; Paula Bauman, Admin Services Coordinator**

**3. Special Order of Business**

A. Discuss long-term financial plan

Representatives from CliftonLarsonAllen were present to address the Council on the preliminary audit results and PowerPoint. Brian Bloch the reviewed the five-year forecast 2019-2023 while discussing larger scale projects.

B. Discuss draft rental housing ordinance

Phil Kern stated this was discussed last fall, the Delano Planning Commission discussed at three meetings and the Spirit of Community Commission discussed at two meetings. Both Commission have given staff good feedback. The Planning Commission stated concerns that the City would be holding rental properties higher than owner occupied properties. The Planning Commission has requested more information. The Spirit of Community Commission had similar concerns but expressed the need to make sure rental housing stock is in good condition. Other concerns raised would this ordinance would increase the cost of rental housing. Staff is not proceeding with pubic hearing in June, and staff is hoping to have feedback from both commissions. Betsy Moran questioned if staff can provide properties for examples. Phil Kern stated the data is public information and can provide those addresses if requested. Council will further discuss at a later date.

C. Discuss Public Works/DMU Warehouse facility

A purchase agreement and easement has been signed on the property and plan to close in February, 2019. The current warehouse is shared by both DMU and Public Works. Kern discussed the current use of the building. Although the City and equipment has grown, the warehouse facility size has stayed the same. Both departments are in need for additional space. This item will be presented at the next joint Water, Light and Power Commission and Council workshop in June for further discussion.

D. Discuss West Metro Business Park

A private developer/investor has reached out to Staff looking to building a 40,000 sq/ft building in the West Metro Business Park. This building would accommodate a multi-tenant building similar to Delano Crossings. Instead of retail stores the tenants would be industrial/commercial tenants. City staff is working with the developer on a site and potential agreement for the proposal. Staff will bring more information as it becomes available.

E. Discuss Central Park

Phil Kern stated the Splashpad opened on Friday, May 25<sup>th</sup>, with a great turnout. The kitchen equipment has been purchased and installation has begun. The Park Board is meeting to work on scheduling an open house. More information will be given once available.

The remaining buildings within the park are also being updated including the bingo and beer stands and Zitzloff Field Grandstand. The Pork Chop and Beer Stand will also be repainted before the 4<sup>th</sup> of July Celebration.

Council stated crews should look at the trees within Central Park and look at potential replacements. Phil Kern stated there is a grant program for trees and Staff will look into it.

**4. Adjournment**

There being no further business to discuss, the City Council special workshop of Tuesday, May 29, 2018, was adjourned at 8:45pm.

Signed:

Dale Graunke, Mayor

Attest: Paula Bauman, Administrative Services Coordinator