

**MINUTES**  
**CITY OF DELANO**  
**Park and Recreation Commission**  
**Wednesday, April 25, 2018**  
**5:00 PM**

**1. Call to Order**

Tom Schaffer called the meeting to order at 5:00 pm.

**2. Roll Call and Approval of Agenda**

Present: Sarah Berres, Marnie Lucas, Tom Schaffer, Joe Schleper, Jon Werth

Not present: Sean Peterson

Also present: Jon Sutherland, City Council Liaison; Phil Kern, City Administrator; Justin Markon, Recorder

**Motion by Werth to approve the agenda, seconded by Berres; motion carried.**

**3. Minutes**

A. Minutes of the Park and Recreation Commission meeting of Wednesday, March 28, 2018

**Motion by Berres to approve the minutes of the March 28, 2018 meeting, seconded by Lucas; motion carried.**

**4. Order of Business**

A. John Lenker, community member

Mr. Lenker discussed the possibility of renovating the concrete slab in Central Park to make it a basketball court. He estimated the cost would be approximately \$25,000 to add Versacourt tiles and two hoops. He said that he felt this addition would enhance the park and pull more people in to use the space.

Kern noted that there are existing sport courts, similar to Mr. Lenker's proposal, at the elementary school and two neighborhood parks, Woods Creek and Fox Meadow. Schleper also shared that this site is used during the 4<sup>th</sup> of July celebration as the band stage. Schaffer explained that the Commission has a list of priorities for projects, which can be moved forward by City Council or Commission work. Berres noted that she agreed that basketball is not currently represented at Central Park and would like to see a greater diversity of options.

Kern further noted that the concrete slab currently serves as the skating rink site. He is meeting with representatives from the hockey groups in Delano to discuss the future of hockey rinks in the city.

B. City rental space analysis

Markon shared that staff recently met to look over the current rental structure and discuss the Commission's recommendations from the March meeting. Staff felt it would be appropriate to open City Hall to rentals outside of regular hours, which is not currently allowed. New rental fees were determined based on the additional wear and tear expected.

Schleper asked what a city volunteer would encompass. Kern replied that for regular renting groups, staff could train a member in the opening and closing procedures and control the key card access.

Werth shared that he was concerned about the fees for non-profit groups who would like to rent City Hall. Schleper noted that it might be possible to credit groups for their community contributions.

The Commission recommended approval of the facility rental fee structure, with the condition that Category 2 groups with a majority of activities in Delano that demonstrate community service and capital improvements be credited for their rental fees.

#### C. Splashpad and Concession Stand Open House

Markon shared pictures and construction updates regarding the Splashpad and Concession Building. Kern noted that construction may be hampered by weather delays, as the outside concrete work is still forthcoming.

**Motion by Werth to hold the regular meeting on May 23 at the Concession Building, followed by an open house with free splashpad admission, Concession Building tours, and food provided by the 4<sup>th</sup> of July Committee if they would like, seconded by Schleper; motion carried.**

#### D. Schedule park and recreation visit

The Commission decided to hold a visit of park and recreation sites on June 13, focusing on five or six parks.

### 5. Other Business

Schaffer proposed that Delano join the Minnesota Recreation and Parks Association, which would allow the opportunity to learn from other commissions statewide.

Berres asked about that status of Langdon View, and Kern replied that the final report regarding possible burial mounds would be complete in May. Commissioners felt it would be appropriate to visit Langdon View during the park visit on June 13.

### 6. Adjournment

The meeting was adjourned at 6:40 pm.

Next meeting: Wednesday, May 23 at 5:00 pm at the Central Park Concession Building