

**MINUTES**  
**CITY OF DELANO**  
**Spirit of Community Commission**  
**Tuesday, February 13, 2018**  
**7:00 PM**

**1. Call to Order**

The meeting was called to order by chair Ted May at 7:02 pm.

**Members Present:** Tammy Frommelt, Dale Graunke, Sarah Grosshuesch, Amy Johnson, Joe Kittok, Ted May, Steve Rogers

**Liaisons:** Justin Markon, Administrative Intern, Nick Neaton, Senior & Community Services Coordinator

**Also present:** Gwen Bottoli, Theresa Schlosser-Green

**2. Minutes**

A. Minutes of the Spirit of Community Commission meeting of Tuesday, January 9, 2018.

Minutes of the January 9, 2018 meeting were approved on a motion by Dale Graunke, seconded by Steve Rogers.

**3. Additions to the Agenda**

**4. Introduction of new commission member**

Theresa Schlosser-Green, who will join the commission in March, and Gwen Bottoli, who represents Delano United Diversity Task Force (DUDTF), were introduced and welcomed to the meeting. New commission member Joe Kittok, who represents the faith community, was introduced.

**5. Development of commission goals.**

A. The four goals identified at the January meeting need to be studied, researched and developed further. A plan for implementation of goals, including methods and procedures, responsible parties, resources and timeline, will also be developed.

Each goal group will need at least two members. For purposes of decision making and work load, it will be necessary for some members to select another area of interest. We will break into small groups for 15 minutes to begin this work.

1. City visibility (Justin Markon)
2. Strategic roadmap (Amy Johnson, Sarah Grosshuesch)
3. Educate the commission on legal and civil responses to hate crimes, acts of discrimination, terrorism, and denial of citizen rights (Ted May)

4. Welcome and connection process for residents. (Matt Schoen, Becky Schaust, Nick Neaton, Tammy Frommelt, Steve Rogers)

Further work on this task will be done at the March meeting. The plans will be finalized and reported.

## **6. Delano community relations document**

- A. We will review development of this document to assess its format and provide input on its content. (Justin)

Justin presented a prototype of a community relations document and explained the various components. Discussion took place regarding content and direction of the document. Prior to the March 13 meeting, members are asked to select portions of the document that have not been completed and write copy that fulfills, expands, and elaborates on the topic or prompt. What do we want to include in such a publication or web page that reflects the values, people, programs, amenities and opportunities in Delano? How can we promote community values and attractions in this publication? Copy should be submitted to Nick Neaton prior to March 13 for distribution at the meeting.

## **7. Welcome, Neighbor program**

- A. Justin will report on his conversations with Delano Herald Journal and their thoughts on including city of Delano content with this program.

Justin reported on discussion with Bruce Johnson, Delano Herald Journal (DHJ), and indicated their intention to discontinue the phone directory in the annual "Go-To Guide."

DHJ has asked for recommendations to replace the eight pages of phone numbers. Members are requested e-mail Nick soon with suggestions for this part of the guide. (Note: the guide is usually distributed in March.)

## **8. Discussion of development of a hate-crime action plan.**

- A. We will discuss progress on writing this document. It will require insight into local and state statutes, legal implications, and practices existing in communities of similar demographics. (Nick, Tammy, Sarah)

Nick reported on developing a hate-crime response plan similar to the Red Wing plan. Further research will be conducted with Wright County law enforcement and the League of Minnesota Cities. Nick, Sarah, and Tammy will review this item further and present more information to the group in March.

## **9. Delano United Diversity Task Force:**

- A. The Spirit of Community Commission (SOCC) and the Delano United Diversity Task Force (DUDTF) have intersecting areas of work. Consider having a representative from SOCC attend the DUDTF meeting to explain our purpose and goals, to hear their interests, and to define

areas of potential cooperation.

Gwen reported on potential new DUDTF leadership. We discussed mutual interests, cooperative efforts, and perhaps an annual joint meeting. Nick reported that DUDTF is considering some diversity-training opportunities for the fall and that Spirit of Community commission members would be invited to participate, as well.

#### **10. Discuss Delano Area Chamber of Commerce Expo on Saturday, April 7**

After discussion of ways in which to participate in the April 7 expo, it was decided to promote neighborhood development by asking patrons at the expo to identify their neighborhood or development and pinpoint it on a city map. Another suggestion was to solicit suggestions for naming neighborhoods or areas. Justin and Nick will pursue details of this project, including a city map and possibly pencils with a “Spirit of Community” inscription.

#### **11. Common vocabulary**

- A. As the work of the commission develops and new concepts, theories, and contexts evolve, sharing definitions of pertinent vocabulary is appropriate at each meeting. As they arise, please cite and define specific terms and references relevant to our mission.

Ted described this as a standing agenda item to deal with terminology, phrasing, or other terms that need discussion or clarification as we conduct our commission’s work.

#### **12. Other Business**

Nick distributed a flyer from New Ulm as an example of promoting a welcome event for new residents. He thought this might be a future project to consider for the commission. More information on the event can be found here: <http://www.newulm.com/2017/12/05/newcomers-event-planned-for-feb-8th/>

#### **13. Adjournment**

The meeting was adjourned at 8:45 p.m. on a motion by Dale, seconded by Steve.

- A. Next meetign: Tuesday, March 13 at 7p