

**MINUTES
CITY OF DELANO
Planning Commission
Tuesday, August 1, 2017
6:00 PM**

1. Call to Order

Meeting was called to order at 6:00 PM, Tuesday, August 1, 2017.

2. Roll Call

Present:

Larry Bartels
Angela Kalthoff
Jon Krieg
Jeremy Clarke
Nat Malen

Not present:

Jeff Demuels
Steve Williams

Also present:

Dale Graunke, Mayor and Council Liaison
Phil Kern, City Administrator
Makenzie Krause, Recorder
Justin Markon, Administrative Intern

3. Approval of Agenda

Krieg made a motion to approve the agenda and was seconded by Malen; motion carried.

4. Minutes

A. Minutes of the Delano Planning Commission meeting of Monday, June 12, 2017.

Krieg pointed out two typos to be corrected from the minutes of the meeting of June 12, 2017.
Bartels made a motion to approve the minutes with the corrections and Kalthoff seconded;
motion carried.

5. Public Hearing

6. New Business

- A. Review Becker 2nd Addition verifying the sale and land use are consistent with the City of Delano Comprehensive Plan. *Attachment:* Exhibits | Extraterritorial Land Use Map

Kern addressed the Commission and thanked them for meeting at an unusual time. The Council was scheduled to meet at 7:00pm of the same evening to discuss the sale of the parcels, and Council was first looking for a recommendation from the Planning Commission in regards to the parcels. Kern distributed a memo that outlined the comprehensive plan directives. The City acquired the lots because the plan has called for the extension of Merriman for decades. The City acted and purchased the property, and in 2016, it finished the utilities. It has been zoned R-2 Residential, which aligns with the comprehensive plan.

On the back of the memo, policies are outlined in regards to the goals of this zone and what is required. Based on these policies, City Staff recommended approving a motion that the sale of these lots is consistent with the comprehensive plan.

Bartels asked if there are any bidders for the lots, to which Kern replied yes. He then asked if the bidders were aware of the purchase price, and Kern responded that, while the purchase price is part of public record, he does not believe that the bidders were aware.

Malen asked if the Commission was meant to take into consideration the ask for the property, to which Kern replied that the Commission is meeting solely to find whether or not the sale is consistent with the comprehensive plan. The standards have been set for the area, so Staff members are looking to move forward with the development and enacting growth.

Clarke asked if is there a timeline for extending Merriman, to which Phil commented, as he had mentioned earlier, it had already been extended.

Bartels asked if there are any pending assessments, to which Phil replied no.

Bartels made a motion to recommend to Council that the sale of the lots is consistent with the comprehensive plan. He was seconded by Krieg, and the motion carried.

7. Old Business

Kern introduced the new Administrative Intern, Justin Markon.

8. Updates and Future Land Use Development Applications

9. Other Business

10. Adjournment

Krieg made a motion to adjourn and was seconded by Kalthoff; meeting adjourned at 6:09pm.