

**MINUTES**  
**CITY OF DELANO**  
**City Council/Economic Development Authority**  
**Tuesday, August 1, 2017**  
**7:00 PM**

**1. Call to Order**

Mayor Graunke called the regular meeting of the Delano City Council/Economic Development Authority of Tuesday, August 1, 2017, to order at 7pm.

**2. Roll Call & Approval of Agenda**

**Members Present: Dale Graunke, Mayor; Councilmembers Betsy Stolfa, Jason Franzen and Jon Sutherland**

**Members Absent: Holly Schrupp, Councilmember**

**Also Present: Phil Kern, City Administrator; Shawn Louwagie, City Engineer; Makenzie Krause and Justin Markon, Administrative Interns; Paula Bauman, Recorder**

**Motion by Jason Franzen, seconded by Jon Sutherland to approve the agenda for the regular meeting of the Delano City Council/Economic Development Authority of Tuesday, August 1, 2017, as submitted. Motion carried.**

**3. Minutes**

**Motion by Jason Franzen, seconded by Jon Sutherland to approve the minutes 3A, 3B, 3C, 3D, 3E, 3F, 3G and 3H as submitted. Motion carried with Betsy Stolfa abstaining on item 3F.**

- A. Minutes of the regular City Council/Economic Development Authority meeting of Tuesday, May 16, 2017.
- B. Minutes of the special workshop of Tuesday, May 30, 2017.
- C. Summary minutes of the special workshop of Tuesday, May 30, 2017, for publication in the Delano Herald Journal.
- D. Minutes of the regular City Council/Economic Development Authority meeting of Tuesday, June 12, 2017.
- E. Minutes of the regular City Council/Economic Development Authority meeting of Tuesday, June 20, 2017.
- F. Minutes of the regular City Council/Economic Development Authority meeting of Tuesday, July 18, 2017.
- G. Minutes of the special workshop of Tuesday, July 25, 2017.

H. Summary minutes of the special workshop of Tuesday, July 25, 2017, for publication in the Delano Herald Journal.

**4. Speaker, Presentations & Awards**

**5. Consent Items**

**Motion by Betsy Stolfa, seconded by Jon Sutherland to approve consent items as submitted.  
Motion carried.**

A. City:

1. Motion to hire part-time staff at Delano Wine and Spirits.
2. Consider contract with Ken Yager for the City's Assessor for the 2018 assessment year.
3. Approve request for an outdoor music event on Saturday, September 9, 2017.
4. Consider Pay Request No. 7 for the Levee Relocation Project.

- 6. CITY STRATEGY No. 1: Provide and proactively facilitate the delivery of quality public and community services in a planned, fiscally responsible manner.**
- 7. CITY STRATEGY No. 2: Ensure the City's continued sustainability and financial stability.**
- 8. CITY STRATEGY No. 3: Plan for the maintenance, replacement and efficient operations of the City's equipment, buildings, and infrastructure, energy and utility systems.**
- 9. CITY STRATEGY No. 4: Manage the City's growth so that it is high quality and consistent with the city's Comprehensive Plan while maintaining the City's historical culture, characteristics and features.**

A. Consider bids for sale of Merriman Drive properties. (This portion of the meeting may contain discussions of real estate negotiations and portions or all of the discussion may be closed and audio recorded).

This item was moved to the end of the meeting.

- 10. CITY STRATEGY No. 5 Encourage and improve the communication of information and ideas with residents and business owners.**
- 11. CITY STRATEGY No. 6: Ensure communication and positive relationships between the Council, City Staff, Employees and Commission members.**
- 12. CITY STRATEGY No. 7: Ensure the City has a well-trained, productive and accountable workforce to meet the changing needs of the community.**

**13. CITY STRATEGY No. 8: To ensure the public's safety from crime and manmade or natural disasters.**

**14. CITY STRATEGY No. 9: To ensure the overall aesthetic appeal of the City.**

**15. Other Business**

**16. Communications & Announcements**

Mayor Graunke addressed the no biking within the Central Business District; stating there have been many close encounters with patrons of business and tables along River Street have been crashed into due to a biker driving too fast. Please walk your bikes on sidewalks within the Central Business District.

A resident within the community, Dale Vander Linden, passed away suddenly last week. Mr. Vander Linden was very involved within the community with Boy Scouts, Delano American Legion, Delano Lions, Toast Masters, and the Delano Planning Commission – to name a few. Mayor Graunke stated Dale lead by example stating he often said if you're going to complain about it you better do something about. The Council wished their condolences to Dale Vander Linden's family stating Dale will be greatly missed.

**17. Claims**

A. City Claims | By Account

**Motion by Jason Franzen, seconded by Betsy Stolfa to approve the City Claims as submitted. Motion carried.**

**18. Adjournment**

**Motion by Betsy Stolfa, seconded by Jason Franzen to enter into closes session for the purpose of considering bids for the sale of the Merriman Drive properties (570 Merriman Drive, 571 Merriman Drive, 574 Merriman Drive, 578 Merriman Drive and 579 Merriman Drive). Motion carried.**

**Motion by Jason Franzen, seconded by Betsy Stolfa to exit out of closed session. Motion carried**

There being no further business to discuss, the regular meeting of the Delano City Council/Economic Development Authority of Tuesday, August 1, 2017, was adjourned at 7:25.