

**MINUTES  
CITY OF DELANO  
Park and Recreation Commission  
Wednesday, March 19, 2014  
5:00 PM**

**1. CALL TO ORDER**

**2. ROLL CALL & APPROVAL OF AGENDA**

**Members present: Joe Schleper, Chair; Dan Menk, Holly Schrupp, Merle Wagner, Mike Lindquist, Jason Franzen, Dan Vick, Council liaison**

**Members absent: Tom Schaffer**

**3. MINUTES**

A. Minutes of meeting on February 26, 2014

Motion by Holly Schrupp, second by Dan Menk to approve the minutes of February 26, 2014.  
Motion approved.

**4. ORDER OF BUSINESS**

A. Discuss 2014 Park and Recreation Goals

The Commission reviewed their 2013 goals to gauge which ones were accomplished and which ones can remain on the list of 2014 goals to continue to try and accomplish them. Through discussion the Commission decided that the 2014 goals shall be:

1. Neighborhood Park Improvement and Maintenance
2. Community Involvement
3. Riverfront Park Improvements
4. Effective Field Space Use and Additional Space
5. Grant Research and Application
6. Focus on Communication Strategies

B. Discuss Service Day in the Parks

Joe Schleper gave the Commission a brief history on Service Day in the Parks and noted that it started with the construction of Big Rock Playground. He stated that one day each spring local high school students assist with specific projects in Delano's parks. The Commission expresses their approval for the day and want city staff to identify any projects that need completing. A set date for the service day will be decided in the future.

**C. Discuss Adopt-a-Park Program**

The Commission was presented with a list of the parks within Delano and those which have been adopted by a family or organization. Kern stated that the city would like to form a document and have some type of “open house” to ensure that those parks that have been adopted continue to be cared for and that those people who have adopted a park have guidelines and ideas on how to participate. Dan Menk stated that if reminders could be sent periodically to those involved it would help ensure that participation numbers would stay consistent. Joe Schleper said that it would be good if those involved with the program would take pictures so that examples can be sent out to current and future participants.

**D. Discuss Pickle Ball Courts at Central Park**

The Commission discussed the concrete area at Central Park that currently has two pickle ball courts on it. The Commission agreed that the pickle ball courts have been successful and would like there to be more advertising for them and also “Top Ten” lists for activities to do in Delano. Joe Schleper stated that there is available space to add more activities near the courts. The Commission agreed that four square templates would be the best way to use the space.

Motion by Mike Lindquist, second by Merle Wagner to place two (or more to fill space) four square templates to fill the space and for Mike Lindquist to check on a potential art mural in the space. Motion approved.

**E. Update on Riverside Commons**

The Commission was updated on how the Riverside Commons building and rental facility was coming along. The Commission was informed that there are a few different users for the building this summer already, including a wedding reception and a fundraiser benefit. Staff updated the Commission that different stakeholders from area sports organizations would be looking at the building in the near future to see the feasibility for using it as a space for various sports practices.

**F. Discuss ongoing communication strategies**

The Commission has so far been pleased with the way in which the City has broadened their access to communication materials.

**G. Outstanding items from previous meetings**

The Commission discussed the Adopt-a-Park open house that was initially discussed in the previous month’s meeting. It was decided that on April 23<sup>rd</sup> an open house will be hosted for individuals, organizations, and families that have adopted parks to come and be refreshed on what that exactly entails. The Commission decided that the next Park and Recreation Commission meeting will be held April 23<sup>rd</sup> at 5:00 PM with a 6:00 PM open house to follow.

The Commission also decided that they would do a tour of various city parks on May 7<sup>th</sup> at 4:30 PM to help identify future needs and wants for the community. The parks include

Stahlke, Woodscreek, Maple Knoll, County Line, Krienke, Riverfront Walk, and Parkview Hills.

**5. ADJOURNMENT**

The meeting was adjourned at 7:06 PM.