MINUTES
CITY OF DELANO
City Council/Economic Development Authority
Tuesday, February 21, 2012
7:00 PM

1. CALL TO ORDER

Mayor Graunke called the regular meeting of the Delano City Council/Economic Development Authority of Tuesday, February 21, 2012 to order at 7:00 PM.

PLEDGE OF ALLEGIANCE

2. ROLL CALL & APPROVAL OF AGENDA

Members Present:	Dale Graunke, Mayor Holly Schrupp, Council Member Betsy Stolfa, Council Member Dan Vick, Council Member Derek Schansberg, Council Member
Members Absent:	None
Also Present:	Phil Kern, City Administrator Marlene E. Kittock, City Clerk/AV Paula Bauman, Recorder

Motion Number (M-12-30) Motion by Holly Schrupp, seconded by Betsy Stolfa to approve the agenda of the regular meeting of the Delano City Council/Economic Development Authority of Tuesday, February 21, 2012 as submitted. Motion Carried.

3. MINUTES

4. SPEAKERS, PRESENTATIONS & AWARDS

5. CONSENT ITEMS

A. Motion to approve carpet replacement in Apartment # 206.

B. Motion to approve 3rd Quarter 2011-2012 Financial Report.

C. Motion to approve RESOLUTION of gambling application permit for the Delano Sportsmen's Club.

D. Motion to approve RESOLUTION of on-sale liquor license for "Cabaret" event at Delano Senior Center.

E. Motion to approve Financial Reports and Liquor Store Income Statement for quarter ending December 31, 2011.

F. Motion to approve payment in full for all delinquent charges regarding JTM Properties project.

G. Motion to approve bid for the replacement of the WWTF SCADA computer work station and backup dialer.

Motion Number (M-12-31) Motion by Holly Schrupp, seconded by Dan Vick to approve the consent items 5A, 5B, 5C, 5D, 5E and 5G as submitted.

5F. Approve payment in full for all delinquent charges regarding JTM Properties project.

Motion Number (M-12-32) Motion by Betsy Stolfa, seconded by Holly Schrupp to approve payment in full for all delinquent charges regarding JTM Properties project. Motion Carried with Derek Schansberg abstaining.

6. **CITY STRATEGY No. 1: To provide and proactively facilitate the deliver of quality public and community services in a planned, fiscally responsible manner.**

7. **CITY STRATEGY No. 2: To ensure the City's continued sustainability and financial stability.**

8. **CITY STRATEGY No.3: To plan for the maintenance, replacement and efficiency of the City's equipment, buildings, infrastructure, energy and utility systems.**

9. **CITY STRATEGY No. 4: To manage the City's growth so that its high quality is consistent with the City's Comprehensive Plan while maintaining the City's historical culture, characteristics and features.**

10. **CITY STRATEGY No. 5: To encourage and improve the communication and information and ideas with residents and business owners.**

11. **CITY STRATEGY No. 6: To ensure communication and positive relationships between the Council, Staff, Employees and Commission Members.**

A. Minutes from Planning Commission Monday, October 10, 2011.

B. Minutes from Planning Commission Monday, November 14, 2011.

C. Minutes from Historic Preservation Monday, January 30, 2012.

D. Minutes from Delano Fire Relief Association Thursday, February 9, 2012.

12. **CITY STRATEGY No. 7: To ensure the City has a well trained, productive and accountable workforce to meet the changing needs of the community.**

A. Approve RESOLUTION for the City of Delano Safety Program / Policy.

Phil Kern stated the City has entered into a contract with Safe Assure to provide the required safety and OSHA required training for city employees. As part of the training, the City is required to have an approved safety program and policy.

Dan Vick stated he believes it's a good idea to have this approved and questioned if this saves the city money with insurance if this policy is in place. Phil Kern stated it does.

Motion Number (M-12-32) Motion by Betsy Stolfa, seconded by Dan Vick to adopt Resolution R-12-04

13. CITY STRATEGY No. 8: To ensure the public safety from crime and man-made or natural disasters.

14. CITY STRATEGY No. 9: To ensure the overall aesthetic appeal of the City.

15. OTHER BUSINESS

16. COMMUNICATIONS & ANNOUNCEMENTS

17. CLAIMS

A. City Claims

Motion Number (M-12-33) Motion by Derek Schansberg seconded by Betsy Stolfa to approve the City Claims in the amount of $1,697,599.78 as submitted. Motion Carried.

B. EDA Claims

Motion Number (M-12-34) Motion by Dan Vick, seconded by Betsy Stolfa to approve the EDA Claims in the amount of $33,259.03 as submitted. Motion Carried.

18. ADJOURNMENT

Motion Number (M-12-35) Motion by Holly Schrupp, seconded by Dan Vick to adjourn the regular meeting of the Delano City Council/Economic Development Authority of Tuesday, February 21, 2012. Motion Carried.

There being no further business to discuss the Delano City Council/Economic Development Authority of Tuesday, February 21, 2012 was adjourned at 7:15 PM.