

**City of Delano
Parks & Recreation Commission
Minutes from Wednesday, September 27, 2006**

Call to Order

The meeting was called to order at 6:35 pm.

Roll Call:

Mary Ditty
Chris Hart
Phil Kern, City Administrator
Mike Lindquist
Joe Schleper, Chair
Lori Shoultz
John Steinmetz, Council Liaison

Approval of Agenda

Without objection the Committee approved the agenda.

Review Minutes of August 17, 2006 Park and Recreation Committee

The Committee reviewed the minutes. Minutes were approved, 4-0.

Order of Business:

A) Update on Ballfield construction at Central Park.

Phil Kern provided the following update: rough grading and berm are complete. Excavation for curbing and parking is complete. Trail was moved and will be completed within the next 2 weeks. Small pond by Field #4 and Maple Avenue was not large enough to hold water adequately. Pond area was filled and water will be diverted by piping. Irrigation system will be installed next week (City Council has approved bid). Seeding will occur this fall and again in the Summer of 2007.

Commission discussed landscaping of berm and suggested that both shade and evergreen trees be used. Commission members can meet with Phil on Friday 9/29/06 at Central Park to discuss tree placement and specifications. Phil will pursue getting landscaping bids and City approval for fall installation.

Mike Lindquist pointed out that the trail running between the two fields seems low. Phil will ask that the City Engineer verify grading.

B) Review proposal for Splashpad design.

Phil met with USAquatics and provided a general proposal for the Commission to review. Phil will provide a feasibility study (including estimates of yearly expenses) for Commission review at the October 2006 meeting.

C) Review programming summaries for summer recreation.

Community education and the Baseball/Softball Clinic provided budget and participant summaries. The Commission recommended that Community Education pursue collecting fees

from neighboring cities. In addition, the Commission recommends that Community Education increase their advertising for the Summer Trek program.

Phil Kern reported that the Fun in the Sun (FITS) program had less than 8 participants at each park except for Woods Creek. Woods Creek consistently averaged 18 participants.

Commission needs to give direction and recommendations concerning future programming and/or continuation of this program. Commission agreed that the program needs some changing and specifically focused on how to improve advertising (door to door?) and visibility (banners and/or identifying equipment such as a fire truck, inflatable bouncers, etc.).

D) Discuss funding criteria for future summer recreation allocations.

The following ideas were discussed and will be put into a draft form for review at the October 2006 meeting:

- * Need an application process including due dates for requests
- * Need a consistent summary report
- * Need increased “advertising” of funding (budget) and program eligibility (City or School programs only)

The following are items to consider in the development of funding criteria:

- Fee structure of requesting program
- Advertising efforts of requesting program
- Other sources of funding (fees, other cities, etc.)
- Funding of scholarships
- Identified use of funding (start-up fees vs. On-going expenses)
- Length of programming (require minimum)
- Variety of programming (athletics, educational, arts)
- Youth oriented day programming

E) Open Agenda Items.

Warming house, Ice Arena and Outdoor Rink Need to cut rubber tracking and lay out to improve safety to and from rink and warming house. Outdoor rink needs more dirt and grading. Phil will check on feasibility of having City Staff do grading.

Community Education/City Fees. The Commission respectfully asked that Phil Kern check to ensure that there is consistency in fee application and services provided to summer programming.

Maplewood Trail. Phil Kern reported that they are working on the alignment of the path. More information will be provided at future meeting.

Trail System Grants. Grant proposal for school trail system was denied. Phil Kern will meet with the State and consider re-submitting.

Riverfront Park. No updates.

Gerard Property. No updates/progress.

Seat Wall at Central Park. Not yet improved/fixed.

Adjournment

The meeting was adjourned at 8:20 pm.