

**City of Delano**  
**Parks & Recreation Commission**  
**Minutes from Wednesday, January 25, 2005**

**Call to Order**

The meeting was called to order at 7:00 pm.

**Roll Call:**

Mary Ditty, Park and Recreation Committee  
Chris Hart, Park and Recreation Committee  
Phil Kern, City Administrator  
Mike Lindquist, Park and Recreation Committee  
Joe Schleper, Chair  
Lori Shoultz, Park and Recreation Committee  
John Steinmetz, City Council Liaison

**Appointments**

Chris Hart and Lori Shoultz have been appointed by the City Council to serve the Park and Recreation Commission.

Chris Hark nominated Joe Schleper for Chair, Lindquist seconded the motion. Motion passed 4-0.  
Mary Ditty nominated Lori Shoultz for Secretary, Schleper seconded the motion. Motion passed 4-0.

**Approval of Agenda**

Without objection the Committee approved the agenda.

**Review Minutes of December 14, 2005 Park and Recreation Committee**

The Committee reviewed the minutes. Minutes were approved, 5-0.

**Order of Business:**

A) Update on Central Park playground plan.

Phil Kern reported that Landscape Structures made the following changes to the playground area:

*Swings*--moved swings as far south as possible.

*Spring riders*--Landscape will design and build a wolf and bear

*Tree tops*--waiting on pricing. Discuss when available.

*Railings*--standard railings (4x4 panel) cost 230.00/each. Wood (appearance) railings cost 1300.00/each. Playground area has approximate 20 panels. Keep standard railings.

*Tot Tube*--Landscape added Tube to tot lot. If pricing is comparable, Park Commission prefers mesh tubing, 5-0 (vs. solid plastic).

*Cube Climber*--Landscape offered the City the Cube Climber at a cost of \$4900.00. The Manta Ray Climber cost is \$3100.00. The Park Commission asked that Phil Kern check on the price of the Funnel Climber.

*Rubber Chip Material*--small rubber chips (used for filling) has not received complete ADA certification. Larger rubber pieces have been approved. Options for Central Park: small rubber chips, large rubber chips, or woodchips. Park Commission recommended that the large rubber chips be installed, 5-0.

*Park Commission discussed the following changes/additions.* Phil Kern will discuss with Landscape Structures:

- If Cube and Funnel Climber are of comparable price can the Cube Climber replace the Funnel?
- Cost and feasibility of adding a Chimney Climber.

Phil Kern presented the following timeline:

By March 7<sup>th</sup>, Phil would like the Park Commission to be prepared to present playground plan to the City Council. If plan is approved, bidding process would be initiated. This allows the City to award the contract in April and construction to begin in May. Park Commission needs to have recommendations for the playground, lighting, and concrete areas finalized prior to March 7<sup>th</sup>.

At February meeting, Park Commission needs to review and make recommendations regarding concrete ideas/concepts.

B) Plan to involve organizations in “community built” playground.

Phil Kern will discuss/develop a scheduling plan (including the possibility of “building” items before installation). February meeting--Commission needs to make a list of organizations/clubs to inform. During March, each Park Commission member will be responsible for presenting the information to one of the clubs/organizations.

C) Discuss Central Park ball field plan.

More information needed. Discuss at future meeting.

D) Update on Recreation Task Force/Field Policies for Spring/Summer (scheduling, biffs, field charges, etc.) .

Community Education has developed a scheduling policy. Field charges are being reviewed by the City. Park Commission stressed the importance of a maintenance schedule to insure fields and amenities (bathrooms and biffs) are properly maintained.

E) McKinley development park plan.

McKinley is re-submitting their entire development proposal. Will discuss at future meetings as information is available.

F) Update on downtown riverfront park plan.

Timetable: February 15--committee will meet with the design group and discuss preliminarily ideas. March 15--committee will review conceptual plans and present at City Open House in April. The committee hopes to have conceptual plans finalized in May.

G) Plan to get organization to use and update [delanorecreation.com](http://delanorecreation.com).

Joe Schleper discussed the possibility of creating a template that organizations could use to develop web pages. Joe will work with Ben Moonen to develop a template. Once developed the Park Commission will need to identify a method of getting the information to recreational clubs and organizations.

H) Update on lighting for Elm Avenue Trail.

Lighting will be installed in the Spring.

I) Update on publishing park and trail brochures.

Reviewed brochures. Lindquist recommended the addition of a notation that motorized vehicles are not allowed on trail systems. Brochures will be printed by Kinko's in early February and sent to Delano residents with their utility bill or city newsletter.

J) Update on warming house/ice skating.

Discussed the fact that flooding schedule and use are not aligned (heavy use is during the weekends with flooding occurring during the week). Phil Kern will discuss with Steve Richardson to determine if there are any options for next season. The Park Commission also recommends that a sign be placed on Tiger Drive identifying the warming house. Lindquist asked who is responsible for putting the rubber mats (that serve as a walkway) away? Phil Kern will discuss with Steve Richardson.

K) Timetable to invite/discuss upcoming summer recreation options.

Discuss at February meeting. Returning proposals need to include usage data from 2005 (FITS, Baseball Association, and Community Education).

L) Open Agenda Items.

Trail Systems. Discussed damage to trail systems caused by motorized vehicles (snowmobiles and 4-wheelers). Brochures are available identifying marked snowmobile areas. Park Commission respectfully asks that the City of Delano explore options that may help minimize unauthorized use.

**Adjournment.**

The meeting adjourned at 9:00pm.