

**City of Delano**  
**Parks & Recreation Commission**  
**Minutes from Wednesday, April 26, 2006**

**Call to Order**

The meeting was called to order at 6:38 pm.

**Roll Call:**

Mary Ditty  
Chris Hart  
Phil Kern, City Administrator  
Mike Lindquist  
Joe Schleper, Chair  
Lori Shoultz, Park and Recreation Committee

**Approval of Agenda**

Without objection the Committee approved the agenda.

**Review Minutes of March 15, 2006 Park and Recreation Committee**

The Committee reviewed the minutes. Minutes were approved, 5-0.

**Order of Business:**

A) Central Park Project.

1a) Update on bids. Phil Kern reported that the City Council has approved bids for the play equipment (Landscape Structures) and concrete. The concrete bid included an 18" thick seat wall that will be textured and color treated. Aggregate sidewalk was not approved. The Committee requested that Phil Kern get quotes for additional concrete options for the sidewalk areas, edges, and any additional concrete work, including extending the border of existing sidewalks and barbeque pit areas. **Motion by Lindquist, Second by Hart to request that the City Council consider additional funding, if financially feasible for additional concrete work (including color treated options for sidewalk, sidewalk borders, and barbeque pit areas). Motion approved, 5-0.** The committee requests this action noting the importance of the aesthetics of the play area and that extended borders would help to transition the approved 8 foot sidewalks into the Park's existing sidewalks which are 5 ft.

1b) Review Landscape Structures equipment changes and options.

**Rock and Ridge System:** Phil Kern reported that Landscape Structures requested that the Committee consider installing their rock and ridge system. This would require Landscape Structures to install the rock and ridge systems twice, during installation (with product not produced by Landscape Structures) and again on 6/21/06 with Landscape Structures materials. Landscape Structures will be responsible for the removal of the first product and will provide a warranty on the products installed on 6/21. **Motion by Lindquist, Second by Ditty, to have Landscape Structures install equipment as proposed (during initial installation and on 6/21). Motion approved, 5-0.**

**Cool Toppers:** Phil Kern reported that Landscape Structures offered to install a new

product. The “new” Cool Topper requires 1 post (versus 4) and is of solid construction (versus four “sails”). In addition, Landscape Structures agreed to install 4 (versus 3) toppers if the Committee agreed to install this new product rather than the “sail” product originally quoted. The “new” toppers are significantly smaller. The “new” toppers cost approximately \$10,000 less than the “sail” toppers. The Committee agreed to install the “new” toppers. The Committee discussed using the dollars saved to add further amenities to the park.

**Motion by Ditty, Second by Lindquist asking that Phil Kern request a bid for 2 barbeque pits, 4-6 picnic tables, 2 garbage cans, and 3 signs (Park identifier and usage--specifying age limits).**

**Rubber Chip Material:** Phil Kern reported that Landscape Structures has received ADA approval for their rubber chip product. Landscape Structures bid included 4” of this material, while approval by the ADA was based upon 6” of material fill. Landscape Structures will provide the additional 2” at no additional cost.

1c) Discuss volunteer coordination. Phil Kern reported that additional volunteers are needed to help with park installation. Lori Shoultz agreed to contact Joe Finn to inquire about having high school students participate (Mr. Locklear, H.S. Principal has given this Committee permission to pursue student options). Mary Ditty agreed to talk to residents visiting the Senior Center on 5/1/06.

1d) Review Schedule. Phil Kern reported that within the next week or two the following work will be initiated and/or completed: plumbing (for the drinking fountain), electric work for lighting (parking lot) and grading. Playground equipment will be delivered on 5/18 and Landscape Structures and City staff will complete required prep work (dig post holes, fill holes as necessary). Community Build process will begin on Friday, 5/19 and continue through Monday, 5/22, if necessary. Concrete work will begin on Tuesday, 5/23. On Friday, 5/26 rubber chips will be delivered, spreading of this material is scheduled for 5/30. Schedule for installing bathroom facility, water fountain and sod have to be determined. Goal is complete project by June 2, 2006. Lori Shoultz agreed to call Deb DeBeer to ask if the Big Woods Garden Club would be interested in planning and completing the landscaping within the Phase 1 area. If interested, the Garden Club will be asked to submit a landscape proposal and budget.

1e) Discuss Celebration. Grand Opening Celebration will take place on June 19, 2006 at 3:00pm. Prior to the Grand Opening, park name, signs and landscaping should be completed.

B) Discuss Phase 2 of Central Park.

Briefly reviewed Phase 2, which includes ball fields #1-#4, closure of the road up to the existing concrete slab, and installation of curbing and parking near field #4. Committee asked that Phil Kern discuss with the Kent the feasibility of the following:

Ball field #2: increasing field size to 320 at lines and 360 at center.

Ball field #3 and #4: increasing field size while maintaining constancy of size between these two fields (Committee recommends that these two fields be the same size).

Phil Kern will report on the wetland boundaries and survey at the next meeting.

C) Update on City/Dasa/School discussions.

Phil Kern informed the Committee that these three groups will be conducting a feasibility

study including land and cost feasibility for a new ice arena. Dasa predicts that two sheets of ice will be needed eventually.

D) Open Agenda Items.

None.

**Adjournment**

The meeting was adjourned at 9:25 pm.