

**PUD FINAL PLAT (Section 51.02 Subd. J.4.j.2)
Development Application Help Sheet**



A checklist of background information and submission requirements for processing of Subdivision - Final Plat is provided below. Should there be an item which is not included in the submission of the application; a detailed, written explanation should be made outlining the reason for omission. Failure on the part of the applicant to supply all necessary information listed herein or any supportive information as requested by the City may be grounds for an application to be determined incomplete.

The Final Plan is to serve as a complete, thorough and permanent public record of the PUD and the manner to which it is to be developed. It must incorporate all prior approved plans and all approved modifications thereof resulting from the PUD process. The Final Plan is intended only to add detail to, and to put in final form, the information contained in the General Concept Plan and the Development State Plan and shall conform to the Development Stage Plan in all respects.

PROCEDURES

- Review the Delano Subdivision Ordinance – Planned Unit Development
- Application filed concurrently with submission requirements as set forth below
- Application filed concurrently with application fee and escrow

REQUIRED DOCUMENTS

The PUD Final Plan application must consist of maps and accompanying documents. Please submit:

- Two (2) large scale copies (one (1) inches equal one hundred (100) feet or less) of detailed graphic materials
- One (1) reduced scale copy (11x17 or smaller) of detailed graphic materials
- Electronic Copy (Submitted by disc, USB Flash drive or emailed to pbauman@delano.mn.us)

Submitted documents must include the following:

- A. Recording Proof. Documents establishing the recording of any easement or other documents required by the City prior to the sale of any land or dwelling unit included in the PUD.
- B. Documents recording the establishment and activation of any entity that is to be responsible for the management and maintenance of any public or common open space or service facility.
 - a) Final Plans, Structures. Final architectural working drawings of all structures.
 - b) Final Engineering Plans. Final engineering plans and specifications for streets, drainage, utilities and other public improvements, together with a development contract providing for the installation of such improvements and financial guarantees for the completion of such improvements.
 - c) Other Plans. Any other plans, agreements or specifications necessary for the City staff to review the proposed construction. All work shall be in conformance with the Building Code of the City.