

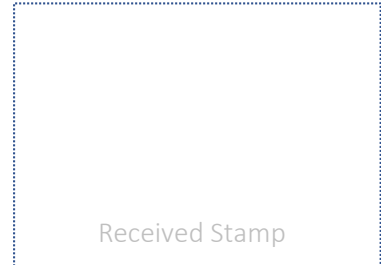


City of Delano
 234 2nd Street North, PO Box 108
 Delano, MN 55328
 763-972-0550
 Fax: 763-972-6174
www.delano.mn.us

DEVELOPMENT PERMIT APPLICATION

Office Use Only:

Project/Case No: _____
 Project Name: _____
 Amount Paid: _____
 Base: _____ Escrow: _____
 Receipt Number: _____
 Date Filed: _____



TYPE OF REQUEST:

Zoning:	Base	Escrow	Subdivision:	Base	Escrow
<input type="checkbox"/> Annexation	\$500	\$5,000	<input type="checkbox"/> Concept Plan Review	\$100	\$1,500
<input type="checkbox"/> Conditional Use Permit			<input type="checkbox"/> Minor/Simple Subdivision	\$350	\$250 per lot*
<input type="checkbox"/> Single Family Residential	\$200	\$ 500	<input type="checkbox"/> Preliminary Plat.....	\$350	\$250 per lot*
<input type="checkbox"/> Other.....	\$200	\$1,000	<input type="checkbox"/> Final Plat	\$350	\$1,500
<input type="checkbox"/> Interim Use Permit	\$200	\$1,000			
<input type="checkbox"/> PUD Concept Plan	\$200	\$ 500	Administrative:	Base	Escrow
<input type="checkbox"/> PUD Development Stage Plan	\$200	\$1,000	<input type="checkbox"/> Expansion of Non-conforming Single		
<input type="checkbox"/> PUD Final Plan	\$200	\$1,000	Family Use	\$200	\$500
<input type="checkbox"/> Site and Building Plan Review	\$200	\$1,000	<input type="checkbox"/> Home Occupation		
<input type="checkbox"/> Variance			<input type="checkbox"/> Permitted	\$100	\$100
<input type="checkbox"/> Single Family Residential	\$200	\$ 500	<input type="checkbox"/> Special	\$150	\$500
<input type="checkbox"/> Other.....	\$200	\$1,000	<input type="checkbox"/> Land Excavating/Grading.	\$200	\$500
<input type="checkbox"/> Vacation of Property	\$200	\$1,000			
Public Right-of-Ways, Streets, Alleys and Easements					
<input type="checkbox"/> Zoning Text Amendment					
<input type="checkbox"/> Text Amendment	\$200	\$1,000			
<input type="checkbox"/> Rezoning	\$200	\$1,000			
<input type="checkbox"/> Other _____					

* \$250 per lot up to 20 lots an addition \$150 per lot over 20 lots.

Project Name: _____

Name of Business (If Applicable): _____

Address of subject property: _____

Legal Description of Property (Attach additional sheet if necessary)

Lot: _____ Block: _____ Plat No.: _____

Subdivision: _____ PID Number: _____

Current Zoning Classification (Circle):

| R-A | R-East | R1 | R2 | R3 | R4 | R5 | R6 | R7 | R8 | R-B | B1 | B2 | B3 | B4 | BW | I1 | I2 | PUD | S |

APPLICANT AND CONTACT INFORMATION

Applicant Information:

Name: _____
Street Address: _____
City: _____ State: _____ Zip: _____
Phone: _____ Email: _____

Owner Information – if other than applicant:

Name: _____
Street Address: _____
City: _____ State: _____ Zip: _____
Phone: _____ Email: _____

Accounts Payable Information:

Contact Name: _____
Email: _____
Phone: _____ Fax: _____

BACKGROUND INFORMATION ON REQUEST/PROJECT

Description of request: _____

Effects of the proposed use. List impacts of the proposed use will have on properties in the vicinity; including, but not limited to traffic, noise, light, smoke/odor, parking. Describe the steps taken to mitigate or eliminate the impact.

Reason why request should be granted: _____

Existing use of the property/nature of facility or business: _____

If a request for planning/zoning action on the subject site or any part thereof has been previously sought, please describe it below: _____

Date: _____

REQUIRED DOCUMENTS FOR SUBMISSION:

Detailed written materials, maps, plans and specifications are required. Additional information can be found on the Development Application Checklists listed online at www.delano.mn.us.

- Development Permit Application
- Deposit Agreement
- Two (2) large scale copies (one (1) inches equal one hundred (100) feet or less)
- One (1) reduced scale copy (11x17 or smaller)
- Electronic Copy (Submitted by disc, USB Flash Drive or emailed to pbauman@delano.mn.us)

Signatures

I hereby apply for the consideration and declare that the information and materials submitted with this application are in compliance with City Ordinance and Policy Requirements and are complete and accurate to the best of my knowledge.

I understand that the application will be processed for the next available meeting agenda after review of the information submitted to determine if any other data is needed and after completion of a staff report.

I understand that all City incurred professional fees and expenses associated with the process of this request are the responsibility of the property owner and/or applicant and should be promptly paid. If payment is not received from the application, the property owner acknowledges and agrees to be responsible for the unpaid fee balance either by direct payment or a special assessment against the property. If the property owners is not the applicant, the applicant must provide written authorization by the owners to make application.

Applicant:

_____ Date: _____
 Print Name: _____
 _____ Date: _____
 Print Name: _____

Owner:

_____ Date: _____
 Print Name: _____
 _____ Date: _____
 Print Name: _____

Staff Use Only:

Date App. Received:	Amount Paid:	Receipt Number:
Public Hearing Required: Yes No	Notices Mailed:	Publication Date:
Date Distributed to Staff:		Staff Meeting Date:
Planning Commission Mtg Date:	Council Mtg Date:	