



Received Stamp

CITY OF DELANO

234 2nd Street North
PO Box 108
Delano MN 55328
Phone (763) 972-0550
Fax (763) 972-6174

Project/Case No:
Project Name:
Common Name:
Base Fee:
Escrow Amount: Paid:
Date Filed:

REQUEST FOR DEVELOPMENT INCENTIVE PROGRAM FUNDS

Please read carefully and answer all questions thoroughly. Only complete applications will be accepted after validation by the City Clerk and prior to acceptance of required processing fee/deposits.

1. Provide a brief project description and the following information:

Property Zoning:
Building square footage:
Size of property:
Description of building:

2. Provide a brief description of your business and the following information:

Business Name:
Address:
Telephone:
Contact Name:

3. Provide information on the present ownership of the site:

Name:
Address:
Phone Number:
Contact Name:

4. Estimated project costs:

a. Total Project Cost \$
b. Infrastructure Charges
TOTAL ESTIMATED COSTS \$

5. Assistance Requested:

- a. Total cost of infrastructure fees/charges \$ _____
- b. Total DIP Request _____

6. Does your DIP request meet the following requirements:

1) Will this project result in the construction or substantial rehabilitation of a building or ancillary facility within the City of Delano?

Yes _____ No _____

2) Will this project create or retain jobs in the State of Minnesota?

Yes _____ No _____

If yes, how many jobs? _____

How is this figure measured?

3) Would this project commence without DIP assistance?

Yes _____ No _____

4) Will this project commence prior to June 30, 2011?

Yes _____ No _____

7. Provide market value information:

Current market value (from County Assessor): _____

Proposed market value at completion: _____

8. Provide real estate property tax information:

Existing real estate taxes of property: _____

Estimated real estate taxes of property upon completion: _____

9. Provide project construction schedule:

Estimated construction start date: _____

Estimated construction completion date: _____

10. Provide the following required supplemental information, if a building permit application is not also being submitted:

- Legal description of property, including: Lot, Block, Plat Number, Subdivision, and Property identification (PID) number
- Site plan and building rendering

I hereby apply for the above consideration and declare that the information and materials submitted with this application are in compliance with City Ordinance and Policy Requirements and are complete and accurate to the best of my knowledge.

I understand that the application will be processed after review of the information submitted to determine if any other data is needed and after completion of a staff report.

I understand that all City incurred professional fees and expenses associated with the process of this request are the responsibility of the property owner and/or applicant and should be promptly paid. If payment is not received from the applicant, the property owner acknowledges and agrees to be responsible for the unpaid fee balance either by direct payment or a special assessment against the property. If the property owner is not the applicant, the applicant must provide written authorization by the owner to make application.

Signature(s) of owners: _____ **Date** _____
_____ **Date** _____

Signature(s) of applicants: _____ **Date** _____
_____ **Date** _____
