

**MINUTES**  
**Park and Recreation Committee**  
**Wednesday, March 23, 2011**  
**6:00 PM**

**1. Call to Order**

Chair Joe Schleper called the Park and Recreation Committee meeting Wednesday, February 23, 2011 at 6:10 PM.

**2. Roll Call & Approval of Agenda**

**Members Present:** Joe Schleper  
Mary Ditty  
Mike Lindquist  
Chris Hart  
Dan Menk

**Members Absent:** Jean Kopp  
Heather Motzko

**Also Present:** Ernie Eden, Public Works  
Wendy Biel, Recorder

No discussion or motion was made.

**2. Roll Call & Approval of Agenda**

No discussion or motion was made.

**3. Minutes**

**A. Minutes from February 23, 2011.**

**Motion by Mary Ditty, second by Chris Hart to approve the Minutes from February 23, 2011. Motion Carried.**

**5. Order of Business**

**A. Update on Live Wright Grant**

Wendy Biel gave a brief update from Alan Brixius and the survey available on the City's website; Alan has been meeting with various sport associations and representatives gaining more information regarding the use of green space, current conditions, number(s) of participants and upcoming concerns and needs.

**a. Discuss kiosk options**

Committee Members continued reviewing the kiosk structure options. Discussion topics included: (1) the stability of one pole vs. two pole structures, (2) having a variety of kiosk structures depending on their location throughout the community, (3) what information would be permanent, (4) what information could be interchangeable

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depending on Community Events, (5) possibly noting snowmobile routes, (6) adding distance markers between landmarks for walkers/bikers/runners and (7) the size of kiosks – also dependent upon placement throughout the community.

Members limited the selection to four possible kiosks; then requested Staff to compile pricing, size and amount of informational space to be discussed at the next meeting.

**B. Update on Park Mowing Contract**

Ernie Eden clarified that this is a “pilot project” and depending on the end of season outcome, may be an option for next spring. Eden presented the six submitted proposals and compared each of them to the Public Works in-house expenses. Members questioned that if this project was unsuccessful either on an individual park basis or as a whole project, could the City take back the selected park(s) and maintain them at the City’s expense. Eden was confident that the wording in the Park Mowing Contract kept the City retaining all control should it become necessary.

**Motion by Mary Ditty, second by Chris Hart to approve the Park Mowing Contract project. Motion carried.**

**C. Update on Sports Dome Project**

Committee Members, who were present at the Introduction Meeting earlier this month, recapped the information and feedback from athletic associations and residents. Members requested Staff to invite the developers to their April meeting; they would like to further understand any previous project(s) challenges and successes, general feedback from residents within and outside of the Delano community and at what stage do the developers consider themselves at within this current project.

**D. Update on Central Park Improvement Plan**

Joe Schleper notified Members that Dan Sjordahl received Council approval to begin the planning of the Central Park Improvement Plan prior to the 2013 Baseball Tournament. Members listed annual organizations who utilize the Central Park area to be contacted for an open discussion reviewing the proposed improvements.

**E. Students Helping in the Parks – Day**

Joe Schleper will work with Ernie Eden to schedule a day this spring.

**F. Discuss dates for FITS 2011 program**

- a. Discuss number of staff**
- b. Discuss attendance/way to identify FITS kids from others at park(s)**

Members discussed 2011 FITS program staffing needs and available parks. The request was made to offer Cody Krieg the opportunity to be 2011 FITS Coordinator, and also would follow Cody’s recommendation for appropriate staffing needs. Members felt Cody would be the best to make the staffing recommendation due to her history with the program, awareness of the growing number of participants and their ages.

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**G. Set date for parks tour and Riverwalk Trail staking**

The parks tour and Riverwalk Trail staking will be Wednesday, May 11<sup>th</sup> at 6:00 pm.

**H. Discuss any outstanding issues**

Mary Ditty offered to follow-up with the Baseball/Softball Association and Scott Dornfeld regarding the retro fit of the band shell at the ball field.

Members requested to further discuss the Skate Park current location and possible future location(s) at their future meeting.

**6. Adjournment**

No discussion or motion was made.

The next meeting will be: Wednesday, April 27<sup>th</sup> at 6:00 PM.