

MINUTES
CITY OF DELANO
SPECIAL WORKSHOP
City Council/Economic Development Authority
Wednesday, March 30, 2011
5:00 PM

1. CALL TO ORDER

Mayor Graunke called the Special Workshop of the Delano City Council/Economic Development Authority of Wednesday, March 30, 2011 to order at 5:03 PM.

2. ROLL CALL

Members Present: Dale Graunke, Mayor
Holly Schrupp, Council Member (Phone)
Betsy Stolfa, Council Member
Dan Vick, Council Member
Derek Schansberg, Council Member

Members Absent: None

Also Present: Phil Kern, City Administrator
Marlene E. Kittock, City Clerk
Paula Bauman, Recorder

3. SPECIAL ORDER OF BUSINESS

A. Review Village Hall façade proposals.

Phil Kern stated the bid proposals were due in this afternoon at 3:00 PM. Staff received proposals from five bidders of those bidders Dan Bauer, Bauer Building, submitted the lowest bid. Bauer Building bid was submitted at \$34,890 with an Addendum No. 1 at \$880 and Addendum No. 2 at \$2,750 with a total bid amount of \$38,500. Staff is recommending approval contingent upon further review from Staff and City Attorney to verify it meets the requirements. Kern stated Hallbar Construction has raised an objection to the bid process and documents stating they believe they were the lowest bidder. Kern reviewed with Council the bid process and requirements stating since the project was bid under \$100,000 the City is not required to competitive bid requirements.

Motion Number (M-11-92) Motion by Betsy Stolfa, seconded by Dan Vick to accepted bid submitted from Dan Bauer, Bauer Building, for the Village Hall Front Façade Rehabilitation project for base bid of \$34,890 and Addendum No. 2 for \$2,750 contingent upon review from City Attorney and Staff. Motion Carried.

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Betsy Stolfa recapped discussions held at a previous Historic Preservation Committee meeting regarding the project. Members felt that the door that was specified in the bid documents was an operational door and questioned if it would be. Members felt if it wasn't operational there needs to be a large service door or entrance for larger items. Discussion also included the problems with the specified accordion door and the amount of work that would be needed including sidewalk and cement work. At the previous Historical Preservation Committee meeting members recommended non-operational doors.

B. Update on spring flooding.

Phil Kern gave council an updated river prediction stating the river is on its way down, but by early April it could have a second crest of 20-21 feet and this current model does not include any participation. The current National Weather Service predictions have not been consistent. Kern discussed the sanitary sewer trunk lines stating the Waste Water Treatment Facility is still seeing an increased flow. Staff has televised the lines and identified a few homes that had significant flows and will discuss the problems with these homeowners. Kern felt that the homeowners aren't aware of the problem as their sewer service to the main might be cracked or damaged and causing infiltration.

Staff has concerns regarding the bridge and the duration of the bypass pumping of the sanitary sewer. Using the river bridge as the location of the bypass will prevent reopening the bridge until the sanitary sewer system is fixed and operating. The City has investigated other options and beginning Friday, will begin implementing a new bypass process. The City will move the bypass pumping operation to the west side of the Highway 12/Bridge Avenue intersection. The pump will be located on Bridge Avenue and will pump the sanitary sewer to an existing sanitary sewer lift station. This pumping activity will be much longer, but it will eliminate the reliance on the downtown bridge to solve the current problems. Kern discussed the partial closure of the Bridge Avenue intersection stating residents will need to utilize the 72nd Street/Buffalo Street intersection to alleviate some of the congestion. Once the river subsides to safe levels and inspected for safety, the bridge will be able to be opened.

Council discussed the costs involved due to running the pumps to divert the sanitary sewer. Kern stated we are currently renting the pump and discussed the costs of fuel to operate the pumps. Council discussed the estimated costs involved to repair the sanitary sewer line – Kern stated the costs will be unknown until waters subside and staff can examine it more closely.

4. ADJOURNMENT

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There being no further business to discuss the Special Workshop of the Delano City Council/Economic Development Authority of Wednesday, March 30, 2011 was adjourned at 5:50 PM.

Dale Graunke, Mayor

ATTEST:

Marlene E. Kittock, City Clerk