

Minutes
Historical Preservation Committee
Monday, September 27, 2010
6:30 P.M.
City Hall

1. CALL TO ORDER

The Chairman, Debbie DeBeer, called the meeting of the Historical Preservation meeting of Monday, September 27, 2010 at 6:37 p.m.

2. ROLL CALL

Members: Present: Debbie DeBeer, Chairman
Marla Frach, Secretary
Jason Thompson Vice-Chairman
Jon Steinmetz, Commissioner
Brad Bruhn, Commissioner

Members Absent: Robert Gruba, Commissioner
Bob Heltemes, Commissioner
Holly Schrupp, Council Liaison

Also Present: Marlene E. Kittock, City Clerk

3. MINUTES

- A. Minutes of April 4, 2010**
- B. Minutes of May 3, 2010**
- C. Notes of June 7, 2010**
- D. Notes of July 22, 2010**
- E. Notes of September 13, 2010**

Motion by Jon Steinmetz, seconded by Brad Bruhn to approve the minutes or notes of the April 4, 2010, May 3, 2010, June 7, 2010 July 22, 2010 and September 13, 2010 meetings of the Delano Historic Preservation Committee

4. DISCUSSION ITEMS

- a. Update on construction, reroof, sprinkler, parapet wall remodel.**

Marlene E. Kittock explained the progress on the reroof, the sprinkler installation and the parapet wall rebuild.

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b. New members – what are the rules for attendance

Some of the commissioner were inquiring as to what the rules are regarding attendance at advisory meetings. Marlene E. Kittock read the city code requirements for attendance at advisory meetings. Debbie DeBeer called Rob Gruba and Bob Heltemes to ask them about their attendance at the Preservation meetings. Bob Heltemes told Debbie DeBeer that he is currently working nights and thus cannot make evening meeting. As such Bob Heltemes sent an email to Marlene Kittock stating that he was resigning. Rob Gruba sent Marlene Kittock on email apologizing that he could not make evening meeting due to constraints regarding his job. Marlene Kittock and Rob Gruba had a follow up email in which it was asked of Rob what days and times were best for him to which Rob responded that Wednesday and Thursday were best.

The consensus was to reluctantly accept the resignation of Bob Heltemes. The commission wanted to see if an alternate date would work for Rob Gruba.

Debbie DeBeers stated that Ed Briesemeister expressed an interest in serving on this committee. He has experience in restoration of historic downtowns.

c. Discussion regarding changing the meeting date/time

The committee discussed many options regarding the monthly meeting dates and times. The Committee agreed to change its regular meeting to the 4th Monday at 8:00 p.m.

d. Matching the latest grant funds for the Heritage Center.

Debbie DeBeer explained the she is trying to close out the CMAB Grant for the Heritage Fest. She is looking for an \$80 invoice from the Herald Journal for the Heritage Fest. The committee discuss if they should continue the event. Some feed back was to hold it in September. The committee decided to hold it on the third Saturday of September. The commissioners asked about the timing of the grant and the amount. The amount is \$42,104 and needs to be spent by June 1, 2011. Staff will be contacting the State Historic Preservation Office to request an extension.

e. Old Fashion Christmas (OFC) plans

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Debbie DeBeer stated that the Old Fashioned Christmas is scheduled for the first Saturday of December. Debbie DeBeer discussed the various activities that are planned for the day.

f. Historic Trail Markers

Debbie DeBeer inquired as to the status of the research for the Historic Markers. Everyone likes the idea but with so few members on the Society to assist the Preservation member this project was not followed up on. Brad Bruhn stated that the plaques really need to be made of granite with our rich heritage in the granite works building. Jon Steinmetz talked about the historic markers he saw in Waterloo Iowa.

g. Other Items of Discussion

Brad Bruhn asked if there are ways to market the preservation committees events and fund raising events as well as recruiting members for both the Preservation Committee and the Society. How do we get the word out on the renovation project.

5. COMMUNICATIONS AND ANNOUNCEMENT

6. ADJOURN

There being no further business to discuss the meeting was adjourned at 8:30 p.m.

The next meeting of the Delano Historical Preservation Committee is scheduled for October 25, 2010 at 8:00 p.m. in the Conference Room of City Hall

Debbie DeBeer, Chairman

Marla Frach, Secretary

ATTEST:

Marlene E. Kittock, City Clerk