

**MINUTES
CITY OF DELANO
SPECIAL WORKSHOP
City Council/Economic Development Authority
Monday, August 23, 2010
6:00 PM**

1. CALL TO ORDER

Mayor Protem, Holly Schrupp, called the Special Workshop of the Delano City Council/Economic Development Authority of Monday, August 23, 2010 to order at 6:00 PM.

2. ROLL CALL

Members Present: Holly Schrupp, Council Member
Brad Hotchkiss, Council Member
Larry Bartels, Council Member
Betsy Stolfa, Council Member

Members Absent: Joe McDonald, Mayor

Also Present: Phil Kern, City Administrator
Joe Nilan, City Attorney
Brian Bloch, Finance Director
Bob Van Lith, Fire Chief
Paula Bauman, Recorder

3. SPECIAL ORDER OF BUSINESS

A. Attorney/Client Privilege: Discuss eminent domain action at 208 Babcock Boulevard West, Delano.

Motion Number (M-10-187) Motion by Larry Bartels, seconded by Betsy Stolfa to enter into Executive Session for the purpose of discussing eminent domain action at 208 Babcock Boulevard West, Delano. Motion Carried.

Motion Number (M-10-188) Motion by Larry Bartels, seconded by Brad Hotchkiss to exit out of Executive Session. Motion Carried.

B. Review 2009-2010 Goals.

Phil Kern reviewed the previously set 2009 goals and what was accomplished. Council discussed budget concerns and economy issues. Council discussed the possibility of a retreat due to the possibility of a new Council come election. Bloch stated it was in the budget.

C. Review preliminary 2011 budget and tax levy.

Bloch reviewed the preliminary tax levy, preliminary budget (revenues and expenditures), and preliminary capital improvement plan for the City of Delano for 2011. The budget

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estimates a preliminary levy for the General Fund of \$2,167,793 – not including local government aid (LGA). This levy would be an increase of \$252,692 or 13.19% over last year's levy of \$1,915,101 (not including LGA). The levy is the maximum that is allowed under the levy limit laws.

The General Fund Budget is a balance budget in which revenues equal expenditures. The General Fund shows revenues and expenditures of \$2,632,999 or \$126,217 over last year's budget. The operations portion of the General Fund budget is drafted to increase \$12,197.

The capital improvement plan proposed for 2011 through 2015 show total expenditures in the amount of \$13,093,400. Expenditures for 2011 are proposed at \$3,893,050.

Bloch reviewed the proposed property tax levy for 2011 stating once the preliminary levy is approved in September, it cannot be increased but can be decreased with the final levy approval in December. Bloch discussed the General Fund Levy, Special Levies, Debt Levies and other Levies with the proposed 2011 levy of \$2,629,793.

Bloch reviewed each department's operations expenditures. Council discussed ideas where to cut and save money in each department.

Kern stated by September 15, the Council has to approve a preliminary levy. Staff will continue to come up with ideas to tighten the budget and Bloch will bring back to Council at a later date.

No motion taken.

D. Discuss September 7, 2010 Council meeting date.

Council moved the scheduled September 7, 2010 meeting to Wednesday, September 8, 2010. No motion taken.

4. ADJOURNMENT

There being no further business to discuss the Special Workshop of the Delano City Council/Economic Development Authority of Monday, August 23, 2010 was adjourned at 8:15 PM.

Attest:

Joe McDonald, Mayor

Paula Bauman, Recorder

Marlene E. Kittock, City Clerk