

**MINUTES
CITY OF DELANO
City Council/Economic Development Authority
Tuesday, October 5, 2010
7:00 PM**

1. CALL TO ORDER

Mayor McDonald called the regular meeting of the Delano City Council/Economic Development Authority of Tuesday, October 5, 2010 to order at 7:00 PM.

PLEDGE OF ALLEGIANCE

2. ROLL CALL AND APPROVAL OF AGENDA

Members Present: Joe McDonald, Mayor
Holly Schrupp, Council Member
Brad Hotchkiss, Council Member
Larry Bartels, Council Member
Betsy Stolfa, Council Member

Members Absent: None

Also present: Phil Kern, City Administrator
Marlene E. Kittock, City Clerk/AV Technician
Paula Bauman, Recorder

Motion Number (M-10-212) Motion by Holly Schrupp, seconded by Brad Hotchkiss to approve the agenda of the regular meeting of the Delano City Council/Economic Development Authority of Tuesday, October 5, 2010 as submitted. Motion Carried.

3. MINUTES

There was none.

4. SPEAKERS PRESENTATIONS AND AWARDS

Mayor Joe McDonald read a letter received from the Relay for Life thanking the City of Delano for their participation in the Delano Relay for Life event.

5. CONSENT ITEMS

City:

A. Motion to approve the resignation of Bob Heltemes of the Delano Historic Preservation Committee.

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Joe McDonald thanked Mr. Heltemes for all his hard work and dedication to the City of Delano and the Historic Preservation Committee.

Motion Number (M-10-213) Motion by Brad Hotchkiss, seconded by Holly Schrupp to approve the resignation of Bob Heltemes of the Delano Historic Preservation Committee. Motion Carried.

- 6. CITY STRATEGY No. 1: Provide high quality infrastructure and services in a planned fiscally responsible manner.**

There was none.

- 7. CITY STRATEGY No. 2: Ensure the City's financial stability.**

There was none.

- 8. CITY STRATEGY No. 3: Manage high quality growth consistent with the City's Comprehensive Plan.**

- A. Motion to approve various development applications for Industrial Louvers, d/b/a LBJ Enterprises LLC.**

At the August 2010 City Council meeting, the Delano City Council tabled action on the following applications pending approval of the annexation of a portion of the project site: a) Rezoning of a portion of the project site from R-A, Rural Agricultural District to I-2, General Industrial District. b) A subdivision creating a single lot for development. c) Site and building plan approval for a 25,000 square foot building addition for the Industrial Louvers site at 511 7th Street South.

The State of Minnesota approve the annexation by ordinance for the Industrial Louvers site which allows the City Council to proceed with the balance of the development applications.

- 1. Adopt Resolution R-10-21 approving a subdivision that combines the parcels described in Exhibit A into one lot located at 511 7th Street South, within the City of Delano, Minnesota.**
- 2. Adopt Resolution R-10-22 approving the site and building plans for the expansion of Industrial Louvers located at 511 7th Street South, within the City of Delano, Minnesota.**

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3. **Adopt Ordinance O-10-09 amending the Delano Zoning Map of the City of Delano, Minnesota. (Industrial Louvers Annexation)**

Motion Number (M-10-22) Motion by Brad Hotchkiss, seconded by Holly Schrupp to approve the various development applications for Industrial Louvers, d/b/a LBJ Enterprises LLC, 511 7th Street South by adopting Resolution R-10-21, (combining parcels into one lot) Resolution R-10-22 (approving site and building plans) and Ordinance O-10-09 (amending the Delano Zoning Map). Motion Carried 5-0 by Roll Call Vote.

9. **CITY STRATEGY No. 4: Ensure a well-trained and productive workforce to meet the changes of the City.**

There was none.

10. **CITY STRATEGY No. 5: Increase accountability by measuring and evaluating service delivery.**

There was none.

11. **CITY STRATEGY No. 6: Continue to improve the City's downtown.**

There was none.

12. **CITY STRATEGY No. 7: Encourage communication and ideas with residents and business owners.**

- A. **Minutes from the Planning Commission meeting of Monday, June 14, 2010.**
- B. **Minutes from the Planning Commission meeting of Monday, July 12, 2010.**
- C. **Minutes from the Delano Water, Light and Power Commission meeting of Monday, August 16, 2010.**
- D. **Minutes of the Delano Water, Light and Power Commission meeting of Monday, September 27, 2010.**

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No discussion or motion made.

13. OTHER BUSINESS

There was none.

14. COMMUNICATIONS AND ANNOUNCEMENTS

Holly Schrupp questioned the officer in attendance in regards to the recent vandalism if it would be possible to rotate officer's hours for more availability at night. The officer in attendance acknowledged there will be changes and the officers will be adjusting their nighttime hours.

Ryan Gueningsman, from the Herald Journal, announced the weekends activities.

15. CLAIMS

A. City Claims

Motion Number (M-10-215) Motion by Brad Hotchkiss, seconded by Holly Schrupp to approve the City Claims in the amount of \$149,511.21. Motion Carried.

B. EDA Claims

Motion Number (M-10-216) Motion by Brad Hotchkiss, seconded by Larry Bartels to approve the EDA Claims in the amount of \$12,320.69. Motion Carried.

16. ADJOURNMENT

There being no further business to discuss the regular meeting of the Delano City Council/Economic Development Authority of Tuesday, October 5, 2010 was adjourned at 7:30 PM.

Joe McDonald, Mayor

Marlene E. Kittock, City Clerk

ATTEST:

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Paula Bauman, Recorder