

**SUMMARY MINUTES
CITY OF DELANO
SPECIAL WORKSHOP
City Council/Economic Development Authority
Tuesday, March 30, 2010
6:00 pm**

1. CALL TO ORDER

Mayor McDonald called the Special Workshop of the Delano City Council/Economic Development Authority of Tuesday, March 30, 2010 to order at 6:08 PM.

2. ROLL CALL

Members Present: Joe McDonald, Mayor
Holly Schrupp, Council Member
Brad Hotchkiss, Council Member
Larry Bartels, Council Member
Betsy Stolfa, Council Member

Members Absent: None

Also Present: Phil Kern, City Administrator
Marlene E. Kittock, City Clerk
Scott Dornfeld, Building Official
Randy Szarzynski, Szardesign
Paula Bauman, Recorder

3. SPECIAL ORDER OF BUSINESS

A. Discuss Bridge Avenue Monuments.

Motion Number (M-10-074) Motion by Joe McDonald, seconded by Larry Bartels to accept the final lettering design from Randy Szarzynski to incorporate the words “Historic” on the smaller stone, “Delano” vertically on the middle stone, and “EST. 1868” on the remaining smaller stone. Motion Failed 2-3.

Motion Number (M-10-075) Motion by Joe McDonald, seconded by Larry Bartels to accept the final lettering design from Randy Szarzynski to incorporate the words “Welcome to” on the smaller stone, “Delano” vertically on the middle stone, and “EST. 1868” on the remaining smaller stone. Motion Carried.

Motion Number (M-10-076) Motion by Larry Bartels, seconded by Brad Hotchkiss to reconsider Motion Number M-10-075. Motion Carried.

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Motion Number (M-10-077) Motion by Brad Hotchkiss, seconded by Betsy Stolfa to accept the final lettering design from Randy Szarzynski to incorporate the words “Historic” on the smaller stone, “Delano” vertically on the middle stone, and “EST. 1868” on the remaining smaller stone. Motion Carried.

B. Discuss 120 – 2nd Street North.

Marlene Kittock and Scott Dornfeld gave a brief background of the property located at 120 2nd Street North. In August of 2009, staff noticed the building is being used for residential purposes once again. A letter was mailed to the property owners reminding them of the zoning and requested them to get their property into compliance; another letter was sent out in October. Phil Kern stated this issue has been brought to council as there have been complaints on the property. Staff is looking for direction.

Council discussed and consensus of council was to follow-up with enforcement of the City’s Zoning Ordinance and informing the property owners of their obligations to meet the ordinance. .

C. Discuss Band Shell Relocation.

Motion Number (M-10-078) Motion by Betsy Stolfa, seconded by Holly Schrupp to authorize moving the Band Shell from its current location to the Manor Ball Field on the condition of correct insurance, signed contract, that the new location be modified to meet all building code requirements, and that outside funding sources meet any needs.. Motion Carried.

D. Discuss Met Council Transit Study.

Kern stated Met Council has approached Wright County to conduct a study of Public Transit Bus Way; fully funded by Met Council. Consensus of Council was to authorize letter stating the City of Delano is in favor. No motion taken.

E. Discuss Electric Enterprise Valuation Study.

Kern stated Council directed Staff to solicit quotes for an electric enterprise valuation study.Council discussed the study and recommended the draft RFP be forwarded to the Delano Utility Commission for its review.

F. Discuss Northwest Industrial Park Feasibility Study.

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Phil Kern discussed the Northwest Industrial Park project. Kern reviewed the Land Cost Comparison memorandum submitted by Alan Brixius, Northwest Associated Consultants, Inc. the report provided a comparison of cities marketing industrial land that may be competing with Delano's Northwest Industrial Park. Council reviewed land availability and uti. Council discussed the land owners of the proposed industrial park site.

G. Discuss upcoming meeting and event schedule.

Kern discussed upcoming meeting dates and events within the City

4. ADJOURNMENT

There being no further business to discuss the special workshop of the Delano City Council/Economic Development Authority of Tuesday, March 30, 2010 was adjourned at 8:12 PM.

Joe McDonald, Mayor

Marlene E. Kittock, City Clerk

ATTEST:

Paula Bauman, Recorder