

**MINUTES
CITY OF DELANO
PLANNING COMMISSION
Monday, February 8, 2010
7:00 PM**

1. CALL TO ORDER

The Chairman, Jon Krieg, called the Regular Planning Commission Meeting of Monday, February 8, 2010, to order at 7:00 p.m.

2. ROLL CALL

Members Present: Jon Krieg, Chairman
David Kenison, Vice-Chairman
Leon Zeug, Secretary
Lars Impola, Commissioner
John Beussman, Commissioner
Amy Stewart, Commissioner

Members Absent: Howard Glas, Commissioner

Also Present: Marlene E. Kittock, City Clerk
Alan Brixius, City Planner, Northwest Associated Consultants
Jamie Madison, AV Technician

3. APPROVAL OF AGENDA

Motion by David Kenison, seconded by Leon Zeug to approve the agenda of the Regular Meeting of the Delano Planning Commission of Monday, February 8, 2010. Motion Carried 6-0

4. MINUTES

A. Minutes of the Planning Commission meeting from Monday, December 14, 2010

Motion by Lars Impola, seconded by Leon Zeug, to approve the Minutes of the Planning Commission meeting from Monday, December 14, 2010, as amended to correct typographical errors. Motion Carried 5-0-1, Amy Stewart abstained.

B. Minutes of the Planning Commission meeting from Monday, January 11, 2010.

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Motion by John Beussman, seconded by Amy Stewart to approve the Minutes of the Planning Commission meeting from Monday, January 11, 2010, pending typographical errors. Motion Carried 6-0

5. PUBLIC HEARING

- A. Consider a request from the City of Delano to amend Section 51.01 Subd. B 2 “Definition” by adding definitions for “Dynamic” Signs, Section 51.03 Subd. N by adding and amending the city performance standards and regulations for installation and operations of “Dynamic” signs.**

Alan Brixius reviewed the planner’s report and accompanying draft Dynamic Sign Ordinance dated January 5, 2010. Alan Brixius reminded the Commission and the audience of the processes taken for this amendment. Over the course of the past several months, the Commission has requested public comment from the business community regarding this new form of signage utilized by businesses located along the Highway 12 corridor. Discussion issues have been: duration of message and speed of change over, motion, animation, video presentation, brightness, sign placement and spacing, sign size, and necessary setback. The Commission reviewed studies regarding the impact of dynamic sign and potential distraction or accident causing event(s) with drivers. Studies indicated that there is no direct correlation between dynamic signs and vehicle accidents. Adam Skare, Daktronics, provided an on-site visit of a dynamic sign that provided an excellent visual aid for the Commission. Additional input from the Historic Preservation Committee (HPC), regarding placement of dynamic signs within the Central Business District (CBD), recommended that these signs not be allowed within the CBD and that their brightness be regulated within other Business districts.

Alan Brixius reviewed the draft ordinance and its various sections:

- Section one defines animation, flashing, frame effects, sign, dynamic, and video display.
- Section two amends the R-A through R-3 Residential District to allow for freestanding signs for churches, schools, and recreational facilities and limits their size and time of use.
- Section three amends R-4 and R-5, allowing for freestanding signs for churches, schools, and recreational facilities but limits the size and time of use. Section four amends R-B signage by size and height.
- Section five amends B-1 by allowing a single and double occupancy; not exceeding 15% total front façade.
- Section six amends B-2 through B-W, I-1 and I-2 Zoning Districts; also not exceeding 15% of total front façade.

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- Section seven provides for special regulations of Dynamic Signs which include: freestanding only setbacks for residential zoned properties of 50 feet, one sign per lot, regulations on the flashing components, the use of animation and frame effects, speed of change per district, automatic dimming related to ambient lighting, freezing the display in event of malfunction, and Amber Alert displays.

Motion by David Kenison, seconded by Jon Krieg to open the public hearing to consider a request from the City of Delano to amend Section 51.01 Subd. B 2 “Definition” by adding definitions for “Dynamic” Signs, Section 51.03 Subd. N by adding and amending the city performance standards and regulations for installation and operations of “Dynamic” signs. Motion Carried -0

Chris Johnson of the Delano True Value Hardware Store indicated that he did not have a copy of the draft ordinance in his position; stating he did not understand the Amber Alert requirement as he was not aware of a way or program that allowed his sign to include these alerts. Alan Brixius stated that if software become available and the particular sign had such software installed then an Amber Alert would override any current message. Marlene E. Kittock stated that there is new technology available to assist public safety and the transportation department that has this capability. Alan Brixius suggested that the language be soften to state “may” be available instead of “shall” be available.

The chairman called for additional comments three times; none was heard.

Motion John Beussman, seconded by Lars Impola to close public hearing. Motion Carried -0

Alan Brixius stated that the low turnout at this meeting may be the result of a Highway 12 Chamber of Commerce for Delano Subcommittee meeting in which the Mayor provided answers to various questions from the business community regarding dynamic signs.

Marlene E. Kittock stated that many notices and modes of communication where utilized to inform the business community.

Motion by John Beussman, seconded by Lars Impola to recommend approval of the zoning ordinance amending Section 51.01 Subd. B 2 “Definition” by adding definitions for “Dynamic” Signs, Section 51.03 Subd. N by adding and amending the city performance

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standards and regulations for installation and operations of “Dynamic” signs with the word “Shall” being amended to “May” in sucetion 7 A.9. Motion Carried 5-0.

6. NEW BUSINESS

There was none.

7. OLD BUSINESS

There was none.

8. UPDATES AND FUTURE LAND USE DEVELOPMENT APPLICATIONS

There was none.

9. COMPLIANCE WITH COMPREHENSIVE PLAN

There was none.

10. ADJOURNMENT

Motion by John Beussman, seconded by David Kenison to adjourned the regular meeting of the Delano Planning Commission of Monday, February 8, 2010, at 7:30 p.m. Motion Carried 7-0

There being no further business to discuss the Regular meeting of the Delano Planning Commission meeting of Monday, February 8, 2010 was adjourned at 7:30 p.m.

Jon Krieg, Chairman

Leon Zeug, Secretary

Attest:

Marlene E. Kittock, City Clerk