

REQUEST FOR ACTION

Department Head

Marlene Kittock, City Clerk

City Council Date

Agenda Item

Authorization to expend funds for replacement of computer workstations for the City Staff.

ACTION REQUESTED

Authorization to expend funds for replacement of computer workstations for the City Staff.

BACKGROUND

In 2010 the Administrative Assistant, Municipal Liquor Store, Transportation Coordinator, and one Motor Vehicle Workstation are scheduled for replacement or upgrade computer workstations. The existing workstations are then relocated within the City facilities to expand or update the less intense users. Some individuals have expressed a need or interest in replacement monitor and wired or wireless keyboards and mouse. Likewise some employees have indicated that their monitor or keyboards are adequate. For ease of quoting, Staff has assumed a complete change out. The requests of an individual employee to utilize (or not) their current monitor or other hardware will be honored. Thus the requested amount is for a not to exceed amount.

Attached is the quotes received for a laptops with monitors and wireless keyboards and mice and for workstation tower type computer systems with monitors and wired keyboards and mice.

Staff is recommending authorization to purchase replacement for 1 laptop style computer with docking station and additional desk monitors, and 3 mini tower type workstation in an amount not exceed \$5,000.00.

Attached for Council review is the quotes from Intrcomm Tech

FUNDING

2010 Capital Improvement Plan and Budget

ATTACHMENTS

- Quotes
- Computer and Server Replacement Schedule