

**MINUTES
CITY OF DELANO
SPECIAL MEETING
City Council/Economic Development Authority
Tuesday, May 18, 2010
6:00 PM**

1. CALL TO ORDER

Mayor Pro-tem, Holly Schrupp, called the special meeting of the Delano City Council/Economic Development Authority meeting of Tuesday, May 18, 2010 to order at 6:00 PM.

2. ROLL CALL

Members Present: Holly Schrupp, Council Member
Brad Hotchkiss, Council Member
Larry Bartels, Council Member
Betsy Stolfa, Council Member

Members Absent: Joe McDonald, Mayor

Also Present: Phil Kern, City Administrator
Paula Bauman, Recorder
Members of the Delano Jaycees

3. SPECIAL ORDER OF BUSINESS

A. Discuss park improvements with Delano Jaycees.

Phil Kern stated in February the Delano Jaycees request the City reallocate the \$25,000 donation done in 1999 for the installation of an elevator in the Delano Village Hall. At that time Council requested additional information in regards to the items that need to be fixed and the costs involved. Kern stated the Park Board has not reviewed the improvements and are not scheduled to meet until the end of May. Some of the improvements appear to be general park-related items whereas the other items are beneficial to the Fourth of July Celebration and would help with other events that take place in the park.

Kern reviewed the projects requested by the Jaycees:

Priority No. 1 Project: Improvements to the Pork Chop Stand. * 4 hanging exterior lights above the first two windows on both sides of the stand * (2) 3-foot post lights with two adjustable floodlights on each pole * fix the two end windows * paint the interior of the stand * panel upgrade to 100 amp service * (3) four outlet plugs needed at 20 amps; one for refrigerator and one for electric water heater * electric hot water heater needed * sewer and water hook up to the sink * sheet of plastic sheeting for counters.

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Priority No. 2 Project: Fix bathroom electricity and service for bands. * Move all service to light pole * (2) 100 amp hard wired lines * put bathroom on its own service.

Priority No. 3 Project: Cement slab where band shell was. * 20x110 slab – 2200 square feet – 6 inches thick.

Priority No. 4 Project: Electrical Service to Softball Fields. *trench line * add weather proof boxes with 4 plugs.

Priority No. 5 Project: (20) Picnic tables. (This project is not high priority – will work on for next year.)

Kern stated with the discussed projects the estimated cost of the work is \$20,844. The Jaycees made the request in February, 2010 to take the donated \$25,000 and put towards the improvements in City Hall.

Brad Hotchkiss questioned why the band shell is being moved. Kern stated Youth Baseball and Softball approached the Park Board with the idea to move the band shell behind the Dave Zitzloff field for previously planned bleacher seating. Currently, the funding is not there for bleacher seating and moving the building to that location would meet the immediate need. Alex Roeser stated because the building will be moved improvements to the cement slabs needs to be done to allow for a larger area for live entertainment during the Fourth Celebration.

Betsy Stolfa stated some hesitation to make improvements toward Central Park if there is a Master Plan for Central Park and the buildings will be torn down. Phil Kern discussed the Capital Improvement Plan while discussing the Master Park Plan. Currently, funding for the project is not there and the Master Park Plan may not be implemented for a few years.

Brad Hotchkiss questioned what the Jaycees priorities are. Alex Roeser stated the most important issue is updated the Pork Chop Stand. There are a number of issues that immediate attention before the Fourth of July Celebration. Mr. Roeser then discussed the other items they feel need attention before the Celebration.

Council discussed electricity issues during the Fourth Celebration. Mr. Roeser stated these issues will be fixed by moving all service to light pole, (2) 100 amp hard wired lines and putting the bathroom on its own service.

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Shawn Peterson discussed the future Master Park Plan stating it could change in the future – but these items need immediate attention for safety reasons while discussing a lot of personal funding has been made there.

Members of the Jaycees spoke to council discussing prioritizing the major issues.

Larry Bartels discussed taking the money out of any reserve fund and budget the funds back and keeping the \$25,000 donation for the elevator since that project is currently moving forward.

Motion Number (M-10-106) Motion by Brad Hotchkiss, seconded by Larry Bartels to authorize improvements at the Central Park including the Priorities Number 1, 2, 3 and 4 as submitted by the Delano Jaycees not to exceed the amount of \$20,844. The improvements are to be funded by a reserve fund to be budgeted back at a later date. Motion Carried.

B. Discuss tax increment financing amendments and potential assistance to Industrial Park properties.

This item was discussed at the regular meeting.

4. ADJOURNMENT

There being no further business to discuss the special meeting of the Delano City Council/Economic Development Authority of Tuesday, May 18, 2010 was adjourned at 7:05 PM.

Joe McDonald, Mayor

Marlene E. Kittock, City Clerk

ATTEST:

Paula Bauman, Recorder