

**SUMMARY MINUTES
CITY OF DELANO
SPECIAL WORKSHOP
City Council/Economic Development Authority
Tuesday, January 5, 2010
6:00 PM**

1. CALL TO ORDER

Mayor McDonald called the Special Workshop of the Delano City Council/Economic Development Authority of Tuesday, January 5, 2010.

2. ROLL CALL

Members Present: Joe McDonald, Mayor
Holly Schrupp, Council Member
Brad Hotchkiss, Council Member
Larry Bartels, Council Member
Betsy Stolfa, Council Member

Members Absent: None

Also Present: Phil Kern, City Administrator
Paula Bauman, Recorder

3. SPECIAL ORDER OF BUSINESS

A. Review January 4, 2010 Human Resources Meeting.

1. City Administrator Review

Motion Number (M-10-001) Motion by Holly Schrupp, seconded by Betsy Stolfa to approve Phil Kern's contract changes for 2010. Motion Carried.

2. Employee of the Year Award

Motion Number (M-10-002) Motion by Holly Schrupp, seconded by Betsy Stolfa to enter into a closed session for purpose of discussing a personnel matter. Motion Carried.

Motion Number (M-10-003) Motion by Betsy Stolfa, seconded by Brad Hotchkiss to exit out of closed session.

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B. Review draft of Citizen Survey.

Kern showed a draft of the community survey with the Council. Kern shared that the survey is currently 106 questions and a total cost of \$17,500. Schrupp requested time to review the survey. The Council agreed to individually review the document and send comments back to staff by Friday, January 8, 2010. Kern stated the firm is looking to book a calling staff for the end of January or early February. The Council agreed to the timeline.

4. ADJOURNMENT

There being no further business to discuss the Special Workshop of the Delano City Council/Economic Development Authority of Tuesday, January 5, 2010 was adjourned at 7:00 PM.

Joe McDonald, Mayor

Marlene E. Kittock, City Clerk

ATTEST:

Paula Bauman, Recorder