

**MINUTES
CITY OF DELANO
SPECIAL WORKSHOP
City Council/Economic Development Authority
Tuesday, December 22, 2009
5:30 PM**

1. CALL TO ORDER

Holly Schrupp, Mayor Pro-Tem, called the Special Workshop of the Delano City Council/Economic Development Authority of Tuesday, December 22, 2009 to order at 5:30 PM.

2. ROLL CALL

Members Present: Holly Schrupp, Mayor Pro-Tem
Betsy Stolfa, Council Member
Larry Bartels, Council Member (arrived at 5:40 PM)
Brad Hotchkiss, Council Member

Members Absent: Joe McDonald, Mayor

Also Present: Phil Kern, City Administrator

3. SPECIAL ORDER OF BUSINESS

A. Discuss Commission and Committee Requirements.

After review of general code requirements, Brad Hotchkiss questioned the term limitations, noting the differences of a Council term and a Committee Member term. Hotchkiss stated that if Commissions have a term-limit, the Council terms should be limited as well. Betsy Stolfa felt that the public does vote for Council Member(s) noting the trust in Council to appoint the Commission Member(s).

Council also discussed non-residents participation; Kern notified Council that in past practices non-residents have not been allowed to participate and are not currently included in the interview process. Hotchkiss stated that township residents are always welcome to come to Council and Commission meetings and provide their input. Council decided to not take any further action regarding changing code requirements at this time.

B. Interview Candidates.

Holly Schrupp requested for 2010 open candidacy, that the application solicitation process begin in November and candidate interviews take place early December 2010.

The Council interviewed the following applicants:

Dale Vanderlinden
Lee Bunker

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Scott Bohler
Allen Rasmussen
Harlan Lewis
Shirleen Hoffman
Derek Schansberg
Amy Stewart
Evan Grinley
Mike Mathisen
Paul Schmidt
Dan Menk
Joseph Johnson

Following the completion of the interviews, the Council discussed the candidates and made the following appointments:

(1) Water, Light and Power Commission:

Motion Number (M-09-314) Motion by Brad Hotchkiss, second by Betsy Stolfa to appoint Joseph Johnson to the vacant position on the Delano Water, Light and Power Commission with the term expiring December 31, 2010. Motion carried.

Motion Number (M-09-315) Motion by Holly Schrupp, second by Betsy Stolfa to re-appoint Randy Keranen on the Delano Water, Light and Power Commission with the term expiring December 31, 2012. Motion carried.

(2) Planning Commission:

Motion Number (M-09-316) Motion by Betsy Stolfa, second by Holly Schrupp to appoint Amy Stewart to the vacant position on the Planning Commission with the term expiring December 31, 2012. Motion Carried.

Motion Number (M-09-317) Motion by Brad Hotchkiss, second by Betsy Stolfa to re-appoint Howard Glas on the Planning Commission with the term expiring December 31, 2012. Motion Carried.

(3) Park and Recreation Commission:

Motion Number (M-09-318) Motion by Brad Hotchkiss, second by Betsy Stolfa to appoint Dan Menk to the vacant position on the Park and Recreation Commission with the term expiring December 31, 2011. Motion Carried.

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Motion Number (M-09-319) Motion by Betsy Stolfa, second by Brad Hotchkiss to re-appoint Mike Lindquist and Heather Motzko on the Park and Recreation Commission with the terms expiring December 31, 2012.

Larry Bartles inquired about the re-appointment of Mike Lindquist with term limits in consideration. Stolfa stated his well-rounded park and recreation background participation with the Community is in the best interest of the City and should be re-appointed.

Motion Carried.

(4) Public Safety Commission:

The Council re-visited Paul Schmidt's comments during his interview for the Planning Commission vacancy. Mr. Schmidt voiced his dissatisfaction with the Public Safety Commission and Council believed another candidate with desire to serve this specific commission would be better for the City.

Motion Number (M-09-320) Motion by Holly Schrupp, second by Brad Hotchkiss to remove Paul Schmidt from Public Safety Commission citing Mr. Schmidt's dissatisfaction with the results and operations of the Public Safety Commission. Motion Carried.

Motion Number (M-09-321) Motion by Betsy Stolfa, second by Brad Hotchkiss to appoint Shirleen Hoffman on the Public Safety Commission with the term expiring December 31, 2012. Motion Carried.

Motion Number (M-09-322) Motion by Betsy Stolfa, second by Brad Hotchkiss to appoint Scott Bohler on the Public Safety Commission with the term expiring December 31, 2012. Motion Carried.

Motion Number (M-09-323) Motion by Brad Hotchkiss, second by Betsy Stolfa to appoint Allen Rasmussen on the Public Safety Commission with the term expiring December 31, 2011. Motion Carried.

(5) Historic Preservation Commission:

Motion Number (M-09-324) Motion by Holly Schrupp, second by Brad Hotchkiss to re-appoint Marla Frach and Brad Bruhn on the Historic Preservation Commission with terms expiring December 31, 2012. Motion Carried.

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4. ADJOURNMENT

There being no further business to discuss the Special Workshop of the Delano City Council/Economic Development Authority of Tuesday, December 22, 2009 was adjourned at 10:46 PM.

Holly Schrupp, Mayor Pro-Tem

Marlene Kittock, City Clerk

ATTEST:

Phil Kern, City Administrator