

**DRAFT**  
**MINUTES OF THE DELANO WATER, LIGHT AND POWER COMMISSION**  
**CITY OF DELANO, COUNTY OF WRIGHT, STATE OF MINNESOTA**  
**WITH ALL ACCOUNTS BEING AUDITED BY SAID COMMISSION**  
**Monday, November 16th, 2009**

1. CALL TO ORDER

The meeting was called to order by Chairman Larry Bartels.

2. ROLL CALL

Roll call was taken and a quorum established

Members Present:	Larry Bartels, Chairman Bob Hutter, Commissioner Jonathan Ness, Commissioner Randy Keranen, Commissioner
Also Present:	Hal Becker, General Manager Aimee Dreger, Recorder

3. AGENDA

There was a motion made by Bob Hutter with a second by Jonathan Ness to approve the agenda.

Motion Carried

4. MINUTES

A. There was a motion by Randy Keranen with a second by Jonathan Ness to approve the minutes of the regular meeting conducted on October 19th, 2009.

Motion Carried

B. There was a motion by Bob Hutter with a second by Jonathan Ness to approve the minutes of the joint meeting conducted on October 19th, 2009.

Motion Carried

C. There was a motion by Randy Keranen with a second by Jonathan Ness to approve the minutes of the special meeting conducted on November 2<sup>nd</sup>, 2009.

Motion Carried

5. POWER COST ADJUSTMENT

The PCA has been negative the past months staying with last years trend. In the past, the trend for January and February is for the cost to spike, and then come down for the following months.

There was a motion made by Bob Hutter with a second by Randy Keranen to approve the power cost adjustment for bills due November 27th, 2009 at negative .01549.

Motion Carried

6. FINANCIALS

The DMU is ahead of budget in the Electric department with our revenue being 12.60% under budget ytd, and 18.91% under budget for expenses. Our capacity sales are within 1% of our estimated budget amount. There has been improvement in our water department with permit fees coming in from Crow River Harley.

The commissioners asked if there is anything to anticipate to take us off track for our budget and Mr. Becker reported there is nothing at this time to expect that we will not be close to meeting our numbers.

Commissioner Hutter asked what was in the DMU Misc. Revenue account and was informed that it is our scrap metal sold. There was quite a bit collected from the old water meters and overhead lines this summer that was sold as scrap metal.

The commissioners discussed permit fees and how we budget them. There is no indication of future projects coming in and decided it would be prudent to keep the permit budget expectations low.

There was a motion made by Bob Hutter with a second by Randy Keranen to approve the financials for October 2009.

Motion Carried

## 7. COMMISSIONERS REPORT

No Report

## 8. GENERAL MANAGERS REPORT

### A. UPDATE ON BIG STONE II

The Big Stone II project has been shut down completely. Basin Electric has pulled out of the project due mainly to economic conditions and decrease in expected energy loads. The article in the Delano Herald Journal was printed in the paper just before the project was cancelled.

DMU is covered for energy for the next 4-5 years and CMMPA (Central Minnesota Municipal Power Association) is in negotiation for the future beyond that time frame.

## 9. UNFINISHED BUSINESS

### A. Continue Discussion of Preliminary 2010 Budget

There have been updates in the preliminary budget and October's numbers have been finalized. A final decision on the purchase of new trucks will affect our final budget numbers. A special workshop will be scheduled to continue discussion on the 2010 budget.

## 10. NEW BUSINESS

### A. Power Generation Financial Study

The DMU Staff is working on the final numbers and researching all financials from 2000 to 2009 to review if past purchases have been good choices. The DMU staff will have the updated spreadsheet ready in the near future. Commissioner Ness thanked Hal and staff for all the hard work on this project.

## 11. CLAIMS

There was a motion made by Jonathan Ness with a second by Bob Hutter to approve claims for the month of October 2009 in the amount of \$1,259,059.05.

Motion Carried

## 12. ADJOURNMENT

There being no further business before the Commission, the meeting was adjourned.