

# REQUEST FOR ACTION

<u>Department Head</u>	<u>City Council Date</u>	<u>Agenda Item</u>
Phil Kern, City Administrator	February 4, 2010	

Consider request from Delano Jaycees to reallocate funds dedicated to Community Room elevator to Park Improvement Fund.

## ACTION REQUESTED

The Delano Jaycees are requesting the City reallocate funds dedicated to the Community Room elevator project to the Park Improvement Fund.

## BACKGROUND

Enclosed is a letter from Shawn Peterson, President of the Delano Jaycees. The letter requests that the City reallocate Capital Funds from the Community Meeting Room to the Central Park/Park Improvement Fund.

In 1999, the Delano Jaycess donated \$28,500 to the City for three projects (Minutes of the meeting are attached). The bulk of the donation - \$25,000 – was donated for the purpose of installing an elevator in the Delano Heritage Center (then the Delano Library) for access to the second floor meeting room. The Jaycees are now requesting that this funding be reallocated for Central Park improvements. The Jaycees have discussed with staff and members of the Park Board the possibilities of using these funds for building improvements, scoreboards, and improved fencing, to state a few of the options.

For the past ten+ years, the funds have been set-aside in a dedicated fund for the purposes of utilizing them to eventually construct an elevator in the Heritage Center building. The City, in 2008, applied for a grant to begin renovating the building by installing a new roof and sprinkler system building. That project, which is currently being designed, is expected to be completed this spring. The Delano Historical Preservation Committee is working on future phases and the City has obtained architectural services to design future improvements to the building. The plans of the Committee do include the construction of an elevator in a future phase, and the dedicated funds would be used as a local source to commit to matching grant funds.

In considering the Jaycees request, staff would advise that reallocating the funding would likely cause a funding gap or delay of the elevator project, should the City decided to further proceed with the Heritage Center renovation. It is anticipated that the elevator would likely be a phase three or four project, most likely to be completed somewhere around 2011 – 2014. The funding for the Heritage Center renovation has been allocated from the Capital Improvement Fund, which is supported entirely by the General Fund.

No decision is required at this time, however, the Jaycees desire to begin proposing improvements to Central Park if the City decides to approve the reallocation.

## FUNDING

The reserved funds (\$25,000) are located in the Community Room Capital Fund.

## ATTACHMENTS

- Minutes from May 18, 1999 Meeting
- Letter from Shawn Peterson, President of the Delano Jaycees