

**MINUTES  
CITY OF DELANO  
HISTORIC PRESERVATION ADVISORY COMMITTEE  
Monday February 1, 2010  
6:00 p.m.**

**1. CALL TO ORDER**

The regular meeting of the Historic Preservation Advisory Committee was not called to order by Chairman Debbie DeBeer, on Monday, February 1, 2010 due to a lack of a quorum. Member present reviewed and discussed items on agenda but did not make any recommendations.

**2. ROLL CALL**

**Members Present:** Jason Thompson, Vice Chair  
Marla Frach, Secretary  
Brad Bruhn, Member

**Members Absent:** Debbie DeBeer, Chairman  
Bob Heltemes, Member  
Robert Gruba, Member  
Jon Steinmetz, Member

**Also Present:** Marlene E. Kittock, City Clerk  
Luke Fischer, Assistant to the City Administrator  
Holly Schrupp, City Council Liaison

**3. APPROVAL OF AGENDA**

No motion made due to lack of quorum.

**4. MINUTES**

a. Minutes of Monday, December 7, 2009, 2009

No motion made due to lack of quorum.

**5. DISCUSSION ITEMS**

a. Cookbook Sales Update

Still have plenty of cookbooks to sell.

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**b. Discuss Building Preservation and Future Center Plans and RFP for Architect**

Luke Fischer met with the Committee to review the draft design options received from MacDonald and Mack. Jason Thompson and Brad Bruhn are on the subcommittee. Marlene E. Kittock stated that copies of the various comments were submitted for the committee's review.

**c. Discuss Bill Eppel's Presentation and advertising thereof:**

This item was to be discussed at the Society meeting later this evening.

**d. Upcoming fund Raisers**

This item was to be discussed at the Society meeting later this evening.

**e. Historic Trail Markers and traditional craft displays**

This item to be discussed at a Preservation meeting when a quorum of the membership is present.

**f. Delano Expo on April 10<sup>th</sup>**

This item was to be discussed at the Society meeting later this evening.

**g. Elevator Reserve funds**

Marlene E. Kittock share with the Committee the Jaycee's request of the City Council to reallocate the \$25,000 that was donated and dedicated by the Jaycee's and City Council, respectively in 1999 for construction of an elevator to the second floor of the History Center. The Delano Jaycee's would like the City to use the fund for several park improvements. Brad Bruhn stated that since a request was made of the Jaycee's for permission several years ago to reallocate the funds to general use in the renovation of the History Center was denied by the Jaycee, and also since the Committee is only a phase or two away from construction of the elevator that the City Council should deny the request at this time. Marla Frach and Jason Thompson agreed. Jason Thompson stated he would attend the City Council meeting on Thursday evening.

**h. Other Items of Discussion**

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There was no further discussion.

**6. COMMUNICATIONS AND ANNOUNCEMENT**

**7. ADJOURNMENT**

There being no further business to discuss the Historic Preservation Advisory Committee meeting of January 4, 2010, the regular meeting of the Delano Heritage Preservation Committee was disbanded at 7:15 p.m.

The next meeting is scheduled for March 1, 2010, at 6:00 p.m. in the Conference Room at Delano City Hall.

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Debbie DeBeer, Chairman

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Marla Frach, Secretary

ATTEST:

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Marlene Kittock, City Clerk