

**SUMMARY MINUTES
CITY OF DELANO
SPECIAL WORKSHOP
City Council/Economic Development Authority
Tuesday, November 30, 2010
6:00 PM**

1. CALL TO ORDER

Mayor Pro-Tem, Holly Schrupp, called the Special Workshop of the Delano City Council/Economic Development Authority of Tuesday, November 30, 2010 to order at 5:59 PM.

2. ROLL CALL

Members Present: Holly Schrupp, Council Member/Mayor Pro-Tem
Brad Hotchkiss, Council Member
Larry Bartels, Council Member
Betsy Stolfa, Council Member

Members Absent: Joe McDonald, Mayor

Also Present: Phil Kern, City Administrator
Brian Bloch, Finance Director
Paula Bauman, Recorder

3. SPECIAL ORDER OF BUSINESS

Items were discussed out of order as originally printed in Agenda.

A. Discuss 2011 Budget and Tax Levy.

Brian Bloch recapped discussions held at previous council meetings regarding budget. During the past three months Council and Staff have proposed numerous ways to modify the budget. Bloch outlined the consensus of Council from previous meetings to adjust the 2011 General Fund Budget.

B. Discuss Fund Reconciliation.

Bloch stated periodically the Finance Department reviews the current funds the City maintains to tract projects, specific revenue, debt or specific operations. Currently, there are several funds the City has used in the past that are no longer in use. Bloch briefly explained those funds.

C. Discuss proposed Special Assessment Policy.

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Kern discussed the current policy stating if Council approves it will be presented at the December 7 regular meeting for formal approval. No motion taken.

D. Discuss Veolia Waste Water Treatment Plant Contract.

The current contract with Veolia Water is for the operation of the City's wastewater treatment facility and its lift stations. The remainders of the collection system (the trunk infrastructure and public wastewater service lines) are operated by the City. Staff have discussed potential terms of a contract extension.

4. ADJOURNMENT

There being no further business to discuss the special workshop of the Delano City Council/Economic Development Authority of Tuesday, November 30, 2010 was adjourned at 7:45 PM.

Joe McDonald, Mayor

Marlene E. Kittock, City Clerk

ATTEST:

Paula Bauman, Recorder