

Founded
1868

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Mayor
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Holly Schrupp
Brad Hotchkiss
Larry Bartels
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MEMORANDUM

TO: Council

FROM: Phil Kern, City Administrator

DATE: April 20, 2010

RE: Assessment Policy Public Hearing

In follow up to the Council meeting on Tuesday, April 6, 2010, Staff has made a few revisions to the Assessment Policy. Enclosed please find a revised draft of the policy.

Mark Johnson has provided input and recommended a number of changes, primarily in Sections 2, 3 and 4 – making reference to State Statutes rather than restating them in our policy. We believe this change will result in fewer needs to amend the documents in the future.

Staff has also amended Section 6 as discussed at the last Council meeting regarding improvements benefiting township properties. Staff has stated, at the time of the project, Council should evaluate whether any specific township properties abutting the improvement are receiving special benefits from the project. In that event, the policy recommends Council consider either annexation or assessing the township properties - if allowed by state law.

Lastly, the City received written comments on the policy from Dick Grinley. Mr. Grinley stated he was not able to make the April 20 Public Hearing but felt strongly about a number of provisions in the policy and wanted to share comments with Council. Included are his comments, the revised assessment policy and the previous agenda packet material for your review.