

**Minutes
Historical Preservation Committee
Monday, March 1, 2010
6:00 P.M.
City Hall**

1. CALL TO ORDER

2. ROLL CALL

**Members Present: Debbie DeBeer, Chairman
Jason Thompson Vice-Chairman
Marla Frach, Secretary
Jon Steinmetz, Commissioner
Brad Bruhn, Commissioner
Robert Gruba, Commissioner**

Members Absent: Bob Heltemes, Commissioner

**Also Present: Holly Schrupp, Council Liaison
Marlene E. Kittock, City Clerk**

3. MINUTES

- a. Minutes of January 4, 2010
- b. Notes of February 1, 2010

The Minutes of January 4, 2010 and Notes of February 1, 2010 were approved by the Committee.

4. DISCUSSION ITEMS

Items a, c, d, e and f were items for the Society to discuss, thus no motion or discussion was held with the Preservation Committee.

- a. Cookbook Sales Update
- b. Review preliminary phasing and cost analysis from MacDonald and Mac for future phases of the building restoration.
- c. Discuss Bill Eppel's presentation and advertising thereof
- d. Upcoming fund raisers and events

Minutes
Historical Preservation Committee
Monday, March 1, 2010
6:00 P.M.
City Hall

- e. **Delano History of buildings, businesses, churches, schools, other traditional crafts, food prep, photo restoration and etc.**
- f. **Delano Expo on April 10th**
- g. **Historic Trail Markers**
- h. **Other Items of Discussion**

B. Review preliminary phasing and cost analysis from MacDonald and Mac for future phases of the building restoration

The Preservation subcommittee of Debbie DeBeer, Jason Thompson, Holly Schrupp and Marlene E. Kittock reviewed the phasing plan for the Building Rehabilitation Project with committee members. MacDonald and Mac have prepared four future phases and cost estimates. The current re-roof and sprinkler installation was not included in these phases or respective estimates. The subcommittee explained that they wanted to change the order of the phasing so that the first floor could be constructed first in order to get some public interest and host special events in the building; the goal is to get people in the building and use the facility to see what is available. The subcommittee suggested getting as much of the preliminary elevations work included in the first phase to alleviate the mess of two or more construction phases and gain access to the second floor of the building. Jason Thompson expressed concern regarding the phasing of the elevator and highly suggested that some preliminary plans or drawings be available for the Council meeting to show that the Preservation Committee and Historical Society is determined to assist in fund raising to get the entire building available for public use. These suggestions will be forwarded to the Council meeting on March 2, 2010 so that Luke Fischer can apply for additional grant funds.

G. Historic Trail Markers

The Preservation Committee discussed the logistics of doing Historic Trail Markers for various existing buildings in the downtown area. Robert Gruba stated that he would try to find the history of sites in Delano. Discussion also included placing markers where historic sites may no longer be in existence, such as the Delano Hotel – Delano Public Library. More research and future discussion will be included in the next meeting.

Minutes
Historical Preservation Committee
Monday, March 1, 2010
6:00 P.M.
City Hall

H. Other Items of Discussion

The Preservation Committee discussed hosting a Heritage Fest type event. The proposed date is set for August. There will be more discussion and information as the details become available.

5. COMMUNICATIONS AND ANNOUNCEMENT

6. ADJOURN

There being no further business to discuss the meeting was adjourned at 7:10 p.m.

The next meeting of the Delano Historical Preservation Committee is scheduled for April 5, 2010 at 6:00 p.m. in the Conference Room of City Hall.

Debbie DeBeer, Chairman

Marla Frach, Secretary

ATTEST:

Marlene E. Kittock, City Clerk