

**MINUTES
CITY OF DELANO
HISTORIC PRESERVATION ADVISORY COMMITTEE
Monday, May 4, 2009
7:00 p.m.**

1. CALL TO ORDER

Chairman Bob Heltemes called the meeting of the Historic Preservation Advisory Committee to order on Monday, May 2, 2009 at 7:00 p.m.

2. ROLL CALL

Members Present: Bob Heltemes, Chairman
Marla Frach, Secretary
Brad Bruhn, Member
Jason Thompson, Member
Rob Gubba, Member

Members Absent: Jon Steinmetz, Member

Also Present: Marlene E. Kittock, City Clerk
Debbie DeBeers
Ron Larson
June Sutton
Holly Schrupp, Council Liaison
Pete Morgan

3. APPROVAL OF AGENDA

4. MINUTES

The minutes were not available for review.

5. OLD BUSINESS

A. General Discussion

Marlene E. Kittock discussed the differences between the City's Historical Preservation Commission and the civic organization of the Historical Society. The Preservation Committee is subject to the open meeting law and any funds collected by them below in a City of Delano. The Historical Society is a civic and a 501 3c organized entity and as such is not governed by the same rules. The two entities have been meeting as one body due to is small membership and attendance and for ease of communication of any dual members. The members of each entity need to remember which hat they are representing at these joint meetings.

Recipe Book

Bob Heltemes reviewed is questions regarding the recipe book i.e. the cover layout, the color of the book and the number of books to be orders. He stated that the committee would be ready for printing on May
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15, 2009 with a delivery date of June 10th. The Committee is looking for picture of the front of the building back when the building was constructed. 200 books will be order at a cost of \$10.67. The cover is to be off-white with a sepia colorization. Bob is still in need of some stories to go with the dividing pages. A Historical Society meeting will be schedule next Monday at 7:00 p.m. to go over the fine details. Funds will be used for the preservation of the building and to add to the matching grant that the city has received from the National Historical Society. The member inquired as to how much the grant and matching funds were. Marlene Kittock will confirm the amount and forward to the membership. The Committee talked about making a funding thermometer for placement on the side of the building or on the replica.

July 4th Celebration Float Plans – Replica of Heritage Center

Marla had some questions about the entrance form for the 4th of July Parade. She also wanted to make sure that the Replica is going to be ready before submitting the application and the fee. Brad Bruhn has been working with Mark Coleman on some easy ways to construct and fold the replica for storage between the forms display events.

Web Site for the Historical Society

Pete Morgan (hook8@msn.com) has set up a Historical Society Web page for everyone to start using. The web site address is www.delanohistory.freeforums.org.

Raffle Ideas – contact Knights of Columbus

Since the replica of the Heritage Center was not going to be raffled off this item was tabled until another meeting.

Coborn's Hot Dog Booth

Jason Thompson has signed up for the Coborn's hotdog stand for June 20th. Shifts were tentatively assigned as follows. 10 - 12 Jason and Deb, 12 – 2 Chad and June, 2 -4 Bob and Marla, and 4-6 Brad and Pete.

Membership Drive.

The Society and Preservation committee are in need of more members.

6. ADJOURNMENT

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There being no further business to discuss the Historic Preservation Advisory Committee meeting of March 2, 2009 was adjourned at 8:20 p.m.

The next meeting is scheduled for June 1, 2009 at 7:00 p.m. in the Boardroom at The Delano/Franklin Heritage Center Building.

Bob Heltemes, Chairman

Marla Frach, Secretary

ATTEST:

Marlene Kittock, City Clerk/Treasurer