

**MINUTES
CITY OF DELANO
City Council/Economic Development Authority
Tuesday, October 6, 2009
7:00 PM**

1. CALL TO ORDER

Mayor Joe McDonald called the regular meeting of the Delano City Council/Economic Development Authority of Tuesday, October 6, 2009 to order at 7:00 PM.

PLEDGE OF ALLEGIANCE

2. ROLL CALL AND APPROVAL OF AGENDA

Members Present: Joe McDonald, Mayor
Holly Schrupp, Council Member
Larry Bartels, Council Member
Brad Hotchkiss, Council Member
Betsy Stolfa, Council Member

Also Present: Phil Kern, City Administrator
Vince Vander Top, City Engineer
Alan Brixius, City Planner
Marlene Kittock, City Clerk / AV Technician
Wendy Biel, Recorder

Motion Number (M-09-246) Motion by Brad Hotchkiss, seconded by Larry Bartels to approve the Agenda of the Regular City Council/Economic Development Authority meeting of Tuesday, October 6, 2009; Mayor McDonald recommended reversing the order of Item 6A with Item 6B. Motion carried.

3. MINUTES

- A. Minutes of the Special Workshop of Tuesday, August 4, 2009.**
- B. Summary Minutes of the Special Workshop of Tuesday, August 4, 2009 for publication in the Delano Herald Journal.**
- C. Minutes of the regular City Council/Economic Development Authority from Tuesday, August 4, 2009.**
- D. Minutes of the regular City Council/Economic Development Authority from Tuesday, September 1, 2009.**

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- E. Minutes of the regular City Council/Economic Development Authority from Tuesday, September 15, 2009.**

Motion Number (M-09-247) Motion by Holly Schrupp, seconded by Larry Bartels to approve the Minutes 3A, 3B, 3C, 3D and 3E. Motion Carried.

4. SPEAKERS, PRESENTATIONS AND AWARDS

Mayor McDonald, on behalf of City Council, bestowed their condolences to the family of Sam Nelson. Mayor McDonald referred to Mr. Nelson as a good friend, a great community activist, a member of the Delano Water, Light and Power Commission, a member of the Delano School Board and his involvement in many other organizations throughout the City of Delano. Mr. Nelson had a great voice and passion for the City of Delano and he will be dearly missed by many.

5. CONSENT ITEMS

The items listed for consideration will be enacted by one motion unless the Mayor, a member of the Council, City Staff or a person in attendance requests an item be removed from the Agenda.

- A. Authorize a Pay Request No. 5 for construction to East Side Stormwater Lift Station.**

Motion Number (M-09-248) Motion by Betsy Stolfa, seconded by Brad Hotchkiss to approve the Consent Item as submitted. Motion Carried.

- 6. CITY STRATEGY No. 1: Provide high quality infrastructure and services in a planned fiscally responsible manner.**

- A. Highway 12 / Bridge Avenue Construction update.**

Vince Vander Top updated Council on this project; he explained that some final aspects of the Highway 12 / Bridge Avenue project have been delayed due to inclement weather. Once the road is dry thus allowing the lane striping and directional lights are operational, the detour barricades will be removed; landscaping work can continue and have no impact on opening the roadway.

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Vander Top described an unmarked water service that was hit while boring the north side monument; DMU is working on resealing the impaction and relocating that service. Another concern was various rubble that was also found while boring the north side monument. Vander Top gave Council two options to consider: (1) increase the foundation base to the north side monument creating additional strength above rubble, raising costs by \$5,500.00 for materials, or (2) proceed with original design for the monuments, however setting up restrictions for banners; alleviating drag and pull on monument structures. The concern is the wind load that will be placed on the monuments should banners be tightly strewn between them. Vander Top encouraged Council to consider option (2) and suggested specifying banners either have wind slats cut into them or not hanging them too tautly, allowing a slight slag for wind movement.

Betsy Stolfa questioned if the Grand Opening banner would be able for Saturday's festivities. Vander Top assured her if wind precautions were taken, the banner could be hung. Larry Bartels reviewed with Vander Top that the monuments were designed with a pier depth of 22 feet which would allow up to F1 winds (90 mph wind speed). Vander Top again agreed and felt confident with option (2) and its durability.

Motion Number (M-09-249) Motion by Larry Bartels, seconded by Betsy Stolfa to continue the construction of the north side and south side monuments as originally approved; noting Option 2 and the specifications for future banner designs. Motion Carried.

B. Consider request to rename Woodland Meadows Park as Barb King Inspiration Park and accept donation from Landscape Structures.

Phil Kern reminded Council that Landscape Structures (LSI) had approached the Park and Recreation Committee and Council in March 2008 to create a park in memory of Barb King. LSI felt that Woodland Meadows Park fit the mold they were searching. Mayor McDonald is enthusiastic for improvements to this park and appreciated the donation from Landscape Structures.

Kern described the potential park design, use of recycled materials for playground equipment, and unique signage similar to Big Rock Park proposed for the Barb King Inspiration Park.

Motion Number (M-09-250) Motion by Betsy Stolfa, seconded by Holly Schrupp to enter into a Public Hearing to consider the request to rename Woodland Meadows Park as Barb King Inspiration Park. Motion Carried.

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A young resident, observing the Council Meeting, asked for a layout review of the park. Kern illustrated the current Woodland Meadow Park layout and then updated her on the proposal by LSI.

Mayor McDonald asked for further public comment three times. None was heard.

Motion Number (M-09-251) Motion by Holly Schrupp, seconded by Brad Hotchkiss to close the Public Hearing to consider the request to rename Woodland Meadows Park as Barb King Inspiration Park. Motion Carried.

Council continued their discussion and gratitude of LSI donation. Kern gave a tentative timeline for construction; stating installing the Barb King Inspiration Park sign and the City of Delano logo would be done this fall. Staff and LSI have agreed to complete work in phases until the park is brought to fruition.

Motion Number (M-09-252) Motion by Betsy Stolfa, seconded by Holly Schrupp to approve the renaming of Woodland Meadows Park to Barb King Inspiration Park and installation of the sign; pending final consent of the 2010 Budget for City construction costs of abovementioned park. Motion Carried.

7. CITY STRATEGY No. 2: Ensure the City's financial stability.

There was none.

8. CITY STRATEGY No. 3: Manage high quality growth consistent with the City's Comprehensive Plan.

There was none.

9. CITY STRATEGY No. 4: Ensure a well-trained and productive workforce to meet the changes of the City.

There was none.

10. CITY STRATEGY No. 5: Increase accountability by measuring and evaluating service delivery.

There was none.

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11. CITY STRATEGY No. 6: Continue to improve the City's downtown.

There was none.

12. CITY STRATEGY No. 7: Encourage communication and ideas with residents and business owners.

A. Minutes of the Delano Water, Light and Power Commission from Monday, August 17, 2009.

There was no discussion or motion made.

13. OTHER BUSINESS

There was none.

14. COMMUNICATIONS AND ANNOUNCEMENTS

There was none.

15. CLAIMS

A. City Claims.

Motion Number (M-09-253) Motion by Brad Hotchkiss, seconded by Betsy Stolfa to approve the City Claims in the amount of \$200,620.24. Motion Carried.

B. Claims List of the Delano EDA/Crow River Villa Apartments for the month of September 2009.

Motion Number (M-09-254) Motion by Betsy Stolfa, seconded by Holly Schrupp to approve the Claims List of the Delano EDA/Crow River Villa Apartments for the month of September 2009 in the amount of \$22,427.27. Motion Carried.

16. ADJOURNMENT

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Motion Number (M-09-255) Motion by Holly Schrupp, seconded Betsy Stolfa to adjourn the regular meeting of the Delano City Council/Economic Development Authority Tuesday, October 6, 2009. Motion Carried

There being no further business to discuss the regular meeting of the Delano City Council/Economic Development Authority of Tuesday, October 6, 2009 was adjourned at 7:55 PM.

Joe McDonald, Mayor

Marlene Kittock, City Clerk

ATTEST:

Wendy Biel, Recorder