

**DRAFT**  
**MINUTES OF THE DELANO WATER, LIGHT AND POWER COMMISSION**  
**CITY OF DELANO, COUNTY OF WRIGHT, STATE OF MINNESOTA**  
**WITH ALL ACCOUNTS BEING AUDITED BY SAID COMMISSION**  
**Monday, September 21st, 2009**

1. CALL TO ORDER

The meeting was called to order by Chairman Larry Bartels.

2. ROLL CALL

Roll call was taken and a quorum established

Members Present:	Larry Bartels, Chairman Sam Nelson, Secretary Jonathan Ness, Commissioner Randy Keranen, Commissioner
Also Present:	Hal Becker, General Manager Aimee Dreger, Recorder
Members Absent:	Bob Hutter, Commissioner

3. AGENDA

There was a motion made by Jonathan Ness with a second by Sam Nelson to approve the agenda with the removal of item 9A.

Motion Carried

4. MINUTES

There was a motion by Jonathan Ness with a second by Larry Bartels to approve the minutes of the regular meeting conducted on August 17th, 2009.

Motion Carried

5. POWER COST ADJUSTMENT

There was a motion made by Randy Keranen with a second by Jonathan Ness to approve the power cost adjustment for bills due September 27th, 2009 at negative .01645.

Motion Carried

6. FINANCIALS

Randy Keranen asked if the DMU has plans for the CIP funds and Hal Becker's response was there are still funds for the appliance applications and the remaining funds will go to next years program which will be changed and updated. In response to Jon Ness's question in regards to the cost to maintain our generators, Hal Becker briefly explained our purchase capacity when buying power. Jon Ness also asked how our labor accounts are expensed and Hal Becker explained the expenses come directly from the daily timesheets.

There was a motion made by Jonathan Ness with a second by Randy Keranen to approve the financials for August 2009.

Motion Carried

7. COMMISSIONERS REPORT

No Report

## 8. GENERAL MANAGERS REPORT

A. Hal Becker reported the Hwy 12 project has gone well and all the water main issues are complete. The conduit is installed for planned and future projects.

B. UPDATE ON BIG STONE II COAL PLANT – Ottertail has backed out of this project because of their internal issues and load shift issues. Other entities are being approached to replace Ottertail's share of the plant.

C. REMINDER OF THE CMMPA (Central Minnesota Municipal Power Association) MEETING IN MANKATO – This is an informational summit to give city council and commission members a chance to ask questions and receive an overview of future plans and issues of the CMMPA.

## 9. UNFINISHED BUSINESS

None to Report

## 10. NEW BUSINESS

### A. OPEN OFFICE STAFF POSITION-

Jon Ness expressed concern in regards to our job description being approved before we started the hiring process. There was further discussion in regards to how the position was interviewed for. A panel of 4 DMU employees interviewed applicants based on a rating system and the personnel committee was involved with Hal Becker during the process.

i. There was a motion made by Sam Nelson with a second by Randy Keranen to approve the job description for Operations Manager.

Motion Carried

ii. There was a motion made by Sam Nelson with a second by Larry Bartels to approve hiring Paul Twite for Operations Manager.

Motion Carried

B. TREE REMOVAL AND REPLACEMENT IN FRONT OF DMU OFFICE – There was a motion made by Jonathan Ness with a second by Randy Keranen to approve the purchase of two trees that are 13-15ft. for \$500 each from AAA Nursery & Landscaping.

Motion Carried

C. APPROVE HEAT SHARE AGREEMENT – There was a motion by Jonathan Ness with a second by Sam Nelson to approve and sign the Heat Share Agreement.

Motion Carried

## 11. CLAIMS

There was a motion made by Sam Nelson with a second by Jonathan Ness to approve claims for the month of AUGUST 2009 in the amount of \$599,515.33.

Motion Carried

## 12. ADJOURNMENT

There being no further business before the Commission, the meeting was adjourned.